

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF TO EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Judiciary Administration Capital Improvements Program
Name of Requesting Division/Program

Pursuant to HRS § 103D-102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exemption for the following:

<p>1. Describe the goods, services or construction:</p> <p>Provision of two (2) new upgraded fan coil units to replace existing fan coil units FCU-1 and FCU-2 complete with AC controls tie-in. The existing fan coil units are in marginal condition, no longer reliable, and at the end of their useful life.</p>	
<p>2. Vendor/Contractor/Service Provider:</p> <p>Oahu Air Conditioning Service, Inc. (OACS) / Senplex</p>	<p>3. Amount of Request:</p> <p>\$146,212.89</p>
<p>4. Term of Contract From: Contract Execution To: 06/30/2027</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): N/A</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>Oahu Air Conditioning Service / Senplex has a contract with the 5th Circuit to service and maintain “in complete and satisfactory operation” the AC system on the Kauai Judiciary Complex (Pu’uhonua Kaulike). Their contract states that they will “replace all worn, failed or doubtful components with new that are of “similar design and quality to maintain system integrity and serviceability.” In the event replacement is required, OACS will provide new components (in our case system components) with those exceeding \$4,000 to be paid by the Judiciary. Two (2) fan coil units are in marginal condition, no longer reliable, are at the end of their useful life and could fail at any time.</p> <p>Given that Oahu Air Conditioning Service is already under contract to service and maintain our systems as well as to provide replacement equipment at our expense, it is not practical or advantageous to procure a replacement fan coil units by competitive means. This will also ensure new system equipment components are compatible with the existing air-conditioning system and controls serving the Kauai Judiciary Complex without introducing another equipment manufacturer to tie-in to the existing system that will need to be serviced and maintained by their own certified technicians.</p>	
<p>7. Explain in detail the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>Oahu Air Conditioning Service / Senplex submitted a competitive sealed bid to “provide air conditioning and ventilation system maintenance service and chemical water treatment of air conditioning equipment at the Judiciary Kauai Judiciary Complex, that was accepted by The Judiciary as the lowest responsive and responsible bid in the criteria set forth in IFB No. J23009 Agreement was made and entered into as of 07/01/2022.</p> <p>The IFB and agreement clearly state responsibility for the company to replace system components that apply to the replacement of Fan Coil Units 1 and 2.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
James Shattuck	Admin/Policy and Planning/CIP	808-539-4748	James.r.shattuck@courts.hawaii.gov
Steven Serizawa	Fifth Circuit Facilities Manager	808-482-2381	Steven.t.serizawa@courts.hawaii.gov
Shirley Moriguchi	Fifth Circuit Fiscal Officer	808-482-2307	Shirley.s.moriguchi@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Karen Takahashi

06/05/2026

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813---2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date