

**THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: First Circuit / Facilities Management

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

<p>1. Describe the goods, services or construction to be procured: Repair and maintenance service contract for the air conditioning computerized system which covers the Automated Logic's WebCTRL System at Ka'ahumanu Hale</p>	
<p>2. Vendor/Contractor/Service Provider Name: Island Controls, Inc. 4355 Lawehana Street #1 Honolulu, HI 96818</p>	<p>3. Amount of Request: \$9,239.25 plus tax</p>
<p>4. Term of Contract (shall not exceed 12 months), if applicable: From: 05/01/2026 To: 04/30/2027</p>	<p>5. Prior Judiciary Procurement Sole Source No. (if applicable): JS25-51</p>
<p>6. Describe in detail the following:</p> <p>a. The unique features, characteristics, or capabilities of the goods, service or construction.</p> <p>Auotmated Logic Controls' reputation as provided by Island Controls, Inc is predicated upon providing building automation systems which are intuitively designed, feature rich, extremely powerful, and provide many years of reliable operation. Building automation systems covers all aspect of our product including design, engineering, programming, installation, start-up and warranty. This includes ALC hardware/software sales, warranty support of ALC systems and factory training. Island Controls has been an authorized dealer of Automated Logic Corporation (ALC) since 1998 and continues to demonstrate its expertise through the successful completion of a wide range of challenging control project. Island Controls' local expertise and resources, combined with the company's access to Island Controls' engineering resources and support, will hopefully be of substantial reassurance to you.</p> <p>b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.</p> <p>With the Automated Logic Controls as managed by authorized dealer Island Controls all chillers, cooling towers, pumps, and other related components to air conditioning system are monitored, alarm ready when faults are discovered in system iimmediately and auto reset to secondary components. This auto reset will have air conditioning continue to function without interruption to shutdowns with the exception to act of nature beyond our control. Automated Logic Controls has the capability and unique in nature to perform remotely make changes to points in system without manual changing them.</p>	

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Island Controls, Inc. is an ALC (Automated Logic) Distribution Regional Partner and solely responsible for all aspects of the ALC products and services. They were selected because vendor is the only company in the State of Hawaii that is authorized, certified, and trained to provide designing, engineering, programming, installing, start-up and warranty for maintaining the existing ALC WebCTRL system. Island Controls' staff are factory trained and will provide all the ALC software and hardware tech-tips and updates from the factory. Vendor services includes all Software and Upgrades, these are important to keep the system operational. As with all computer systems, and especially the system which controls the air conditioning systems helps reduce energy usage, these updates and upgrades along with periodic system maintenance and backup provides the Judiciary with a continuously operational system.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Automated Logic (ALC) products and services are solely represented in the State of Hawaii by Island Controls. They are responsible for all aspects of our product including design, engineering, programming, installation, start-up and warranty. This includes ALC hardware/software sales, warranty support of ALC systems and factory training.

No other vendor will meet our needs in order to be able to repair and maintain the existing ALC products that are currently installed in our automated air conditioning system or provide the necessary technical assistance or any other support in order to maintain and service the existing computerized system.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Kaili Soon*	Fiscal Support / Facilities Mgmt	539-4005	Kaili.B.Soon@courts.hawaii.gov
Robert Sherman	Deputy Chief Crt Administrator	539-4351	Robert.W.Sherman@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lori Okita

Department/Division/Program Head Signature

4/27/2026

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date