

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

The emergency generator is a Caterpillar brand and since 1956 Hawthorne Pacific is the authorized dealer to provide technical/maintenance support for generators. They are the only authorized servicing dealer for the State of Hawaii.

All programming and implementation of the monitoring system has been done since 1984 before we had a maintenance contract by Hawthorne Pacific. Hawthorne uses this historical data to fine tune, suggest upgrades and perform preventive maintenance on the generator. Besides there being no other qualified vendor Hawthorne is the only one with this historical data to assist with maintenance.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Cummin - Hawaii, another company in the state was contacted and they are not able to provide a maintenance contract on our Hawthorne generator due to the proprietary nature of controls and monitoring system. Hawthorne is the only vendor qualified to provide service and maintenance to Hawthorne generators for the State of Hawaii.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Kaili Soon	Fiscal Support/Facilities Mgmt.	808-539-4005	Kaili.B.Soon@courts.hawaii.gov
Robert Sherman	Deputy Chief Court Administrator	808-539-4351	Robert.W.Sherman@ courts.hawaii.gov.

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lori Okita

04/06/2026

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date