

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Judicial Circuit  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

|   |  |
|---|--|
| <p>1. Describe the goods, services or construction:</p> <p>Upgrading the FTR recording system and integrating with hardware to provide audio and video recording of court proceedings, and provide video conferencing in Jury Pool located at Ka`ahumanu Hale.</p> <p>Upgrading the audio and video hardware system to integrate with the FTR recording system to allow for the audio and video recording of court proceedings can be recorded and provide video conferencing for large panel jury selection in the Jury Pool room located at Ka`ahumanu Hale.</p>  |  |
| <p>2. Vendor/Contractor/Service Provider:</p> <p>The Audio Visual Company (AVCO)<br/>98-810 Moanalua Road<br/>Aiea, Hi 96701</p>  | <p>3. Amount of Request:</p> <p>\$125,491.05</p>                     |
| <p>4. Term of Contract From: To:</p> <p style="text-align: center;">TBD</p>   | <p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> |
| <p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>AVCO installed the current audio and video system in the Jury Pool room located at Ka`ahumanu Hale. We are currently seeking to upgrade the Jury Pool room by installing an audio and video system to integrate FTR recording for large panel jury selection (100-130 jurors) purposes. The FTR recording system is critical to court records. AVCO is uniquely qualified to deliver the specialized expertise required to integrate audio and video components, enabling the effective use of the FTR system for digital recording or courtroom proceedings. Given the critical nature of judicial proceedings and the Judiciary's growing emphasis on digital court recording, it is imperative that the selected vendor is capable, fully qualified and trained to provide, install, service and maintain the FTR recording system. It is advantageous to have one party responsible for the proper functioning of the recording system. Allowing another vendor to work on your system exposes the Judiciary to potential multi-vendor conflicts which may impair the functioning and efficiency of the recording system at Ka`ahumanu Hale; there, it is not practicable or not advantageous to procure by competitive means.</p> |  |
| <p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:</p> <p>AVCO was the original installer of the audio and video system in the Jury Pool room. AVCO understands the challenges of securing the FTR recording system at Ka`ahumanu Hale and has the knowledge, expertise and background in the building's infrastructure to ensure there are no disruptions to courtroom proceedings.</p>  |  |

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

| Name           | Division/Program               | Phone Number | email address                      |
|----------------|--------------------------------|--------------|------------------------------------|
| * Eun Ji Seong | CTCU/1CChief Court Admin Ofc   | 808-539-4652 | Eunji.Seong@courts.hawaii.gov      |
| Todd Unten     | CTCU/1CChief Court Admin Ofc   | 808-539-4594 | todd.t.untent@courts.hawaii.gov    |
| Karol Sakumoto | (Acting) Comm & Court Ops Ofcr | 808-539-4158 | karol.y.sakumoto@courts.hawaii.gov |

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Lori Okita

*Department/Division/Program Head Signature*

4/23/2026

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
 Financial Services Department  
 Contracts & Purchasing Office  
 1111 Alakea Street, 6<sup>th</sup> Floor  
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*