

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: Administration

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE26-05

2. Vendor/Contractor/Service Provider Name:

Universal Protection Service, LP, dba Allied Universal Security Services

3. Describe the goods and/or services:

To acquire security services to include, but not limited to, security screening and security patrols for the State of Hawai'i Judiciary at Courthouses across the state.

4. Explain in detail what is being amended:

Request to amend the current contract to exercise the option to extend the current statewide security service contract for an additional twelve (12) months and to add compensation for the extended term - July 1, 2026 to June 30, 2027.

5. Amended contract price for this request:

Hourly unit rate for personnel across the state of \$39.36 an hour inclusive of taxes.

6. Explain in detail why the amendment(s) are necessary:

Universal Protection Service LP, dba Allied Universal Security Services (AUSS) is one of the few state wide established security companies that can provide security services to the Judiciary. AUSS is the current provider of statewide security services for the Judiciary. The Judiciary and the Department of Law Enforcement, Sheriff Division are currently evaluating Sheriff Division staffing level coverage at statewide courthouses. Until the Judiciary and Department of Law Enforcement, Sheriff Division agree on new staffing levels, updates to the statewide security contract are not possible. The Judiciary needs to maintain continuity with the current security contract provider until such time that Department of Law Enforcement, Sheriff Division staffing levels are known. As a result, at this time it is not practicable or not advantageous for the Judiciary to procure by competitive means the security services required by the Judiciary due to several unknown variables that need to be resolved between the new Hawaii Department of Law Enforcement and the State of Hawaii Judiciary. AUSS is uniquely positioned and qualified to continue providing these services to the Judiciary. These critical services will continue through June 30, 2027.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy A. Kozak	Judiciary Security Office	539-4730	timothy.a.kozak@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dayline-Rose Heather

04/29/2026

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date