

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF REQUEST TO AMEND AN EXEMPTION  
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: Facilities Management

\_\_\_\_\_  
*(Name of Requesting Division/Program)*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:*

1. CP-3, Exemption Reference (JE) number:

JE25-07

2. Vendor/Contractor/Service Provider Name:

Kone Elevators & Escalators of Honolulu

3. Describe the goods and/or services:

Maintenance contract J25116 for FY-27-29 which covers the Kone elevator at Abner Pake Hale.

4. Explain in detail what is being amended:

Under contract J25116, Master Maintenance Agreement Contract Rider #40059683 section Contract Price, Contract Terms & Price Adjustments, vendor is exercising their right to increase all charges under this agreement by \$6,049.61. The total amount for the five (5) years amounted to \$91,546.03

5. Amended contract price for this request:

\$91,546.03

6. Explain in detail why the amendment(s) are necessary:

The vendor exercised their right to increase the contract amount by \$6,049.61. for FY-26, as a result Facilities Management is requesting to amend the price for the contract, without the increase it will result in a short of funding to complete the service agreement payments for FY-27.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Robert Sherman	DCCA	539-4351	robert.w.sherman@courts.hawaii.gov
*Kevin Takahashi	Assistant Facilities Manager	538-5495	kevin.k.takahashi@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Lori Okita

Department/Division/Program Head Signature

4/28/2026

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*