



## HAWAII STATE JUDICIARY NOTICE OF EXEMPT (NON-CIVIL SERVICE) EMPLOYMENT OPPORTUNITY

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### APPELLATE LAW CLERK (for incoming Associate Judge Daniel M. Gluck)

**Anticipated Start Date:** April 20, 2026, or as soon thereafter as possible.

Ideal candidates will be able to clerk through the fall of 2027, but candidates interested in a short-term clerkship (through fall 2026) will be considered.

**Location:** Intermediate Court of Appeals of the State of Hawai'i, Honolulu.

**Starting Salary:** \$6,797 per month (\$81,564 per year)

\*Effective July 1, 2026, the starting salary increases to \$6,998 per month (\$83,976 per year).

**Summary of Duties:** Reviews and analyzes the contents of appellate briefs and records on appeal; performs legal research; prepares memoranda of law and proposed dispositions; conducts thorough final review of opinions, memorandum opinions, and summary disposition orders to check for accuracy of citations, content, and form; and performs other duties as required.

**Minimum Qualification Requirements:** Graduation from a school of law recognized by the American Bar Association with a Juris Doctor degree. Member of Hawai'i State Bar preferred, but not required.

**Citizenship/Residency Requirements:** Applicants must be citizens, lawful permanent residents (resident aliens) or nationals of the United States, or non-citizens with unrestricted employment authorization from the U.S. Citizenship and Immigration Services, U.S. Department of Homeland Security.

All applicants shall become residents of the State within thirty (30) days after beginning their employment and as a condition of eligibility for continued employment.

**Benefits:** Eligible employees observe up to 13 paid holidays per calendar year, may earn up to 21 paid vacation days and 21 paid sick leave days per calendar year. Enrollment in medical, prescription drug, dental or vision care plans is available to eligible employees as well as membership in the State of Hawai'i Employees Retirement System.

**How to Apply:** Submit a cover letter, resume, writing sample, names and contact information for 2-3 references (copies of reference letters are welcomed but not required), and law school transcript to the attention of incoming Associate Judge Daniel M. Gluck by email to [Joelle.L.Hoke@courts.hawaii.gov](mailto:Joelle.L.Hoke@courts.hawaii.gov).

Or by mail:

Hawai'i State Judiciary, Intermediate Court of Appeals  
426 Queen Street, Room 201  
Honolulu, HI 96813  
Attention: Incoming Associate Judge Daniel M. Gluck

Note: Your law school transcript does not have to be an original transcript. A copy will be acceptable.

Applications will be reviewed as they are received. Recruitment will be conducted until the position is filled.

Should you have any questions, please contact Joelle Hoke at (808) 539-4003.