



7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

The courtrooms' electronic recording system at Ronald T.Y. Moon Courthouse in Kapolei is a proprietary system to JAVS. JAVS is the sole source vendor for the recording equipment and software applications. JAVS does not outsource service and maintenance of the systems. As stated in the Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement, deliberate tampering with the system as well as attempted repair and/or maintenance by any personnel not employed by JAVS are exclusions to this agreement.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No other alternate source was investigated for the maintenance contract. The Family Court's electronic recording system was recently upgraded in 2024 by JAVS. Therefore, JAVS is the sole source vendor for the electronic recording system and software applications and is the only vendor who can provide a trained technician who is able to troubleshoot and resolve issues with our current system. JAVS does not out source service and maintenance of the systems, therefore, no other sources were investigated. The electronic recording system at the Ronald T. Y. Moon Courthouse in Kapolei is a proprietary system to JAVS.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Eun Ji Seong	Computer Support Section	539-4652	Eunji.Seong@courts.hawaii.gov
* Todd Unten	Court Operations Specialist	539-4594	todd.t.untен@courts.hawaii.gov
Karol Sakumoto	(TA) Court Operations Specialist	539-4158	karol.y.sakumoto@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Lori Okita

*Department/Division/Program Head Signature*

2/12/2026

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*