

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:
JE24-34, JAE26-02

2. Vendor/Contractor/Service Provider Name:
June Ching, Ph.D

3. Describe the goods and/or services:
Conduct specialized forensic interviews at the Children's Justice Centers (CJCs) of alleged child victims of abuse and witnesses to crime/violence. Provide consultation and training to professionals, including CJC staff and other professionals of cooperating agencies who respond to child abuse/witnesses to crime/violence. This includes cases of sexual abuse/assault, physical abuse and child witnesses to domestic violence.

4. Explain in detail what is being amended:
Amending the term of contract for an additional one (1) year, effective July 1, 2026 to June 30, 2027 and adding compensation of \$4,000 for the extended term.

5. Amended contract price for this request:
\$4,000.00

6. Explain in detail why the amendment(s) are necessary:

Due to the specific experience required as well as the absence of other suitable providers, the above mentioned Provider conducts these specialized forensic interviews of children who are allegedly abused or who have been witnesses to violence. The Provider's skill set are what the Judiciary requires to assess the cases that are in need of services.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai*	ICRD/CJC	(808) 534-670	jasmine.m.mau-mukai@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Susan Gochros

MAR 25 2026

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

03/25/2026

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date