

THE JUDICIARY – STATE OF HAWAII
NOTICE TO PROVIDERS OF DESIGN AND PROFESSIONAL SERVICES
AND RELATED CONSULTANT SERVICES

Request for Qualifications (RFQ) No. J27004

During Fiscal Year 2027, which runs through June 30, 2027, the Judiciary State of Hawai‘i anticipates the possible need for various design professional and related consulting services. These services may include but are not limited to: architecture; engineering (including electrical, mechanical, civil, structural, environmental, and other disciplines); fire protection; landscape architecture; planning (including physical planning, environmental assessments, and environmental impact statements); interior design; and construction management.

The anticipated scope of services generally involves consultant contracts under \$500,000 and construction costs under \$2,500,000. Prospective providers would likely be engaged for planning, design, construction, and equipment projects involving limited-scope additions, alterations, and/or renovations to state-owned facilities statewide that are occupied by Judiciary offices and programs.

Persons or firms interested in and capable of providing these services are invited to submit a letter of interest along with a statement of qualifications. Submittals must be received no later than 12:00 p.m. HST on Friday, May 1, 2026.

Submissions shall be made by email only, with the subject line “RFQ J27004 – Statement of Qualifications,” and directed to:

Ms. Luzviminda Abad
Luzviminda.B.Abad@courts.hawaii.gov

Persons or firms submitting electronically bear full responsibility for ensuring that their documents are received by the purchasing agency and that submissions are complete, properly formatted, legible, and transmitted on time.

The statement of qualifications shall include the following:

1. A background description of the person or firm, including statements of qualifications and experience relevant to the types of work they are interested in providing, based on services performed for both public and private organizations in the State of Hawai‘i within the past five (5) years.
2. Resumes for principals, owners, and key staff members (as applicable), highlighting all qualifications and experience pertinent to the types of work for which the submitting party seeks consideration.
3. Five (5) or more client references that the Judiciary may contact freely.
4. Company or firm brochures and other promotional materials (optional).

5. Any additional information or materials the submitting party believes would be useful and relevant for consideration to provide the services described above.

To be eligible for award and prior to contract execution, the Consultant must submit the following documents:

1. Current compliance documents pursuant to HRS, 103D-310. Alternately it is encouraged to utilize the Hawaii Compliance Express certificate to satisfy this provision <https://vendors.ehawaii.gov/hce/splash/welcome.html>; and
2. Current professional liability insurance (errors and omissions) of \$1,000,000.00 per claim and \$2,000,000.00 annual aggregate at the time of contract execution

In general, submittal packages and formats prepared for other public agencies in response to similar solicitations are acceptable, provided that the minimum requirements outlined above are met. Persons or firms that have responded to similar solicitation notices issued by the Judiciary in the past must submit a new submittal for Fiscal Year 2027.

All submissions will be retained on file through June 30, 2027, and will be used to select providers for these professional services based on the Judiciary's needs during the fiscal year and in accordance with State of Hawai'i procurement laws and Judiciary procedures.

/s/ Terri Gearon
Terri Gearon
Financial Services Director
The Judiciary, State of Hawai'i