

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: Administration

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. Exemption Reference (JE) number:

JE26-13

2. Vendor/Contractor/Service Provider Name:

Alert Alarm of Hawaii

3. Describe the goods and/or services:

To acquire the professional services of Alert Alarm of Hawaii to provide equipment and services for home alarm packages for Judiciary Justices and Judges who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.

4. Explain in detail what is being amended:

The term of the contract is being amended to June 30, 2027. The total cost of the Judiciary's Home Alarm Program shall not exceed the previously approved amount of \$975,000.

5. Amended contract price for this request:

The contract price remains unchanged from the previously approved amount of \$975,000

6. Explain in detail why the amendment(s) are necessary:

The original CP-3 was approved to acquire the professional services of Alert Alarm of Hawaii to provide equipment and services for an estimated thirty-seven (37) home alarm packages for Judiciary Justices and Judges who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties. The amendment is needed to correct the CP-3 and reflect the updated number of initial home alarm packages to forty-six (46) and to change the NTE to \$975,000.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Program | Phone Number | email address |
|-------------------|---|--------------|-----------------------------------|
| Mr. Timothy Kozak | Special Assistant to the Administrative Director of the Courts for Judiciary Security | 808-539-4970 | Timothy.A.Kozak@courts.hawaii.gov |
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All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Daylin-Rose H. Heather

01/23/2026

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date