

THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: Office of Deputy Chief Court Administrator
Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured: One (1) year maintenance and monitoring services for District Court of the First Circuit's Security Management and monitoring systems. Services cover the Security Monitoring, Fire monitoring system, and Duress integration systems located at Kauikeaouli Hale, Ewa District, Kaneohe District, and Wahiawa District Courthouses.	
2. Vendor/Contractor/Service Provider Name: Alert Alarm Hawaii 3210 Ualena Street Honolulu, HI 96819	3. Amount of Request: \$9,868.02 plus applicable taxes and fees
4. Term of Contract (shall not exceed 12 months), if applicable: From: 07/01/2025 To: 06/30/2026	5. Prior Judiciary Procurement Sole Source No. (if applicable): JS25-16
6. Describe in detail the following: a. The unique features, characteristics, or capabilities of the goods, service or construction. Alert Alarm Hawaii is the sole source local provider of UL-2050 Monitoring Services though our Alarm Monitoring Center based in Honolulu Hawaii. The UL-2050 system located at Kauikeaouli Hale, Ewa District, Kaneohe District, and Wahiawa District Courthouses evolved from standards and guidelines set by the Department of Defense. All of Alert Alarm Hawaii team members are manufacturer certified to support the electronic security systems, (ESS) hardware, installation, maintenance and monitoring services. As the sole source local provider, Alert Alarm, can respond in a timely manner in the event there is a system problem that requires technical assistance or engineering. b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department. Alert Alarm's UL-2050 Monitoring system evolved from standards and guidelines set by the Department of Defense and is integrated throughout the Kauikeaouli Hale, Ewa District, Kaneohe District, and Wahiawa District Courthouses. The UL-2050 provides services in the key designated areas for fire and duress monitoring at each courthouse. The UL-2050 system and monitoring services ensure the health, welfare and safety of all employees and the public. Having continuous service and safe security measures in place is essential to the safety conditions within Judiciary courtrooms, cell blocks and overall facility.	

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

As noted in vendor's sole source letter, Alert Alarm Hawaii is the sole source local provider of UL-2050 Monitoring Services though our Alarm Monitoring Center based in Honolulu Hawaii.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No alternate source, since Alert Alarm Hawaii is the sole source local provider of UL-2050 Monitoring Services though the Alarm Monitoring Center based in Honolulu Hawaii.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Erica Uahinui	Court Operations Specialist	538.5127	Erica.B.Uahinui@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Michelle Acosta

09/29/2025

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

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No Action Required

Chief Procurement Officer Signature

Date