



HAWAI'I STATE JUDICIARY

NOTICE OF EXEMPT (NON-CIVIL SERVICE) EMPLOYMENT OPPORTUNITY

APPELLATE LAW CLERK (for Chief Judge Karen T. Nakasone)

Notice of Vacancy: Chief Judge Karen T. Nakasone of the Intermediate Court of Appeals (ICA) is accepting applications for one law clerk position **starting in August 2026**, for a two-year term.

Applicants should be team players with a strong work ethic and the ability to work independently. Applicants must be outstanding writers with excellent legal analytical skills. A written performance assessment may be conducted at the time of the interview, or at a subsequent interview. An ICA clerkship provides unique exposure to and immersion in diverse areas of Hawai'i law, and court/agency rules and procedure in a high-volume appellate court. It develops the ability to write with accuracy, brevity, and clarity with the aim of producing a high quantity of quality work product. I am interested in applicants who are connected to Hawai'i or who might make their lives here. If you fit that description or if there is another reason why you have a specific interest in this clerkship, please state so in your cover letter.

Location: Intermediate Court of Appeals, Honolulu, Hawaii.

Starting Salary: \$6,283 per month effective July 1, 2025

Summary of Duties: Reviews and analyzes the contents of appellate briefs and records on appeal; performs legal research; prepares memoranda of law and proposed dispositions; conducts thorough final review of opinions, memorandum opinions, and summary disposition orders to check for accuracy of citations, content, and form; and performs other duties as required.

Requirement: Graduation from a school of law accredited by the American Bar Association with a Juris Doctor degree.

Citizenship/Residency Requirements: Applicants must be citizens, lawful permanent residents (resident aliens) or nationals of the United States, or non-citizens with unrestricted employment authorization from the U.S. Citizenship and Immigration Services, U.S. Department of Homeland Security.

All applicants shall become residents of the State within thirty (30) days after beginning their employment and as a condition of eligibility for continued employment.

Benefits: Eligible employees observe up to 13 paid holidays per calendar year, may earn up to 21 paid vacation days and 21 paid sick leave days per calendar year. Enrollment in medical, prescription drug, dental or vision care plans is available to eligible employees as well as membership in the State of Hawai'i Employees Retirement System.

How to Apply: Submit a cover letter, resume, law school transcript (copy acceptable; original not required), writing sample, and list of at least three references (references who can address your writing, analytical ability and work ethic should be included) to the attention of the Honorable Chief Judge Karen T. Nakasone by email to: sherry.h.miyashiro@courts.hawaii.gov

Or by mail:

Hawaii State Judiciary, Intermediate Court of Appeals
Office of the Chief Judge
Attention: Sherry Miyashiro, Judicial Assistant
426 Queen Street, Room 201
Honolulu, HI 96813-2914

Applications will be considered as received. Recruitment will be conducted until the position is filled.

Should you have any questions, please contact Sherry Miyashiro at (808) 539-4004.