

THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: First Judicial Circuit, Chief Court Administrator's Office

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

<p>1. Describe the goods, services or construction to be procured:</p> <p>Provide maintenance service for the courtrooms' electronic recording system at Ronald T.Y. Moon Courthouse in Kapolei.</p>	
<p>2. Vendor/Contractor/Service Provider Name:</p> <p>Justice AV Solutions Inc. dba JAVS 13020 Middletown Industrial Blvd Louisville, KY 40223 8-800-354-5287</p>	<p>3. Amount of Request:</p> <p>\$37,364.54</p>
<p>4. Term of Contract (shall not exceed 12 months), if applicable:</p> <p>From: May 1, 2025 To: April 30, 2026</p>	<p>5. Prior Judiciary Procurement Sole Source No. (if applicable):</p>
<p>6. Describe in detail the following:</p> <p>a. The unique features, characteristics, or capabilities of the goods, service or construction.</p> <p>First Circuit, Family Court's electronic recording system located in the Ronald. T.Y. Moon Courthouse in Kapolei were manufactured, installed and configured by JAVS. Key system software and hardware of the courtroom recording system was installed and are proprietary to JAVS. Due to the proprietary system, JAVS is the only vendor who can provide trained technician who is able to troubleshoot and resolve problems with our current system quickly and efficiently. As stated in the letter dated 4/9/2025 , JAVS does not outsource service and maintenance of the systems. As stated in the Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement, deliberate tampering with the system as well as attempted repair and/or maintenance by any personnel not employed by JAVS are exclusions to the agreement. Failure in the system will create delay in court functions.</p> <p>b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.</p> <p>There are no court reporters at the Kapolei Courthouse. In lieu of live court reporters, JAVS equipment and software is essential in providing accurate court recordings of court proceedings for all 14 courtrooms on a daily basis. Given the critical nature of our court proceedings and the Judiciary's increased promotion of digital court proceedings recording, it is essential that a vendor performing these services is capable and fully qualified.</p> <p>In 2024, the Judiciary upgraded the JAVS system at the Kapolei Courthouse to better serve court users and continue the Judiciary's mission to administer justice in an impartial, efficient, and accessible manner in accordance with the law.</p>	

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

The courtrooms' electronic recording system at Ronald T.Y. Moon Courthouse in Kapolei is a proprietary system to JAVS. JAVS is the sole source vendor for the recording equipment and software applications. As stated in the letter dated 4/9/2025 provided by JAVS, JAVS does not outsource service and maintenance of the systems. As stated in the the Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement, deliberate tampering with the system as well as attempted repair and/or maintenance by any personnel not employed by JAVS are exclusions to this agreement.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No other alternate source was investigated for the maintenance contract. The Family Court's electronic recording system was recently upgraded in 2024 by JAVS. Therefore, JAVS is the sole source vendor for the electronic recording system and software applications and is the only vendor who can provide a trained technician who is able to troubleshoot and resolve issues with our current system. JAVS does not out source service and maintenance of the systems, therefore, no other sources were investigated. The electronic recording system at the Ronald T. Y. Moon Courthouse in Kapolei is a proprietary system to JAVS.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
* Todd Unten	Computer Support Section	539-4594	todd.t.uten@courts.hawaii.gov
Karol Sakumoto	(TA) Court Operations Specialist	539-4158	karol.y.sakumoto@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lori Okita

05/12/2025

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 05/12/2025

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date

April 9, 2025

Family Court of the First Judicial Circuit
4675 Kapolei Parkway
Kapolei, HI 96707-4372

Dear Karol,

Justice AV Solutions (JAVS) should be considered the sole source to provide service and maintenance for the JAVS recording equipment located in Honolulu County 1st Circuit Courts Kapolei.

The JAVS Recording System contains proprietary software such as AutoLog™ 7/8, Scheduler 7/8, and Publisher 7/8, as well as system control hardware including the Centro systems and the Recorder 7/8 devices.

JAVS does not outsource service and maintenance of the systems. As stated in the Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement, deliberate tampering with the system as well as attempted repair and/or maintenance by any personnel not employed by JAVS are exclusions to the agreement.

JAVS continually expands its staff in research and development, manufacturing, software applications, field service, and installation nationwide in order to service and augment our recording systems. If you have any questions regarding the service qualifications of JAVS, please don't hesitate to contact our National Service Manager, Tim Kiefer, by phone at 502-489-5121 or by email to Tim.Kiefer@javs.com.

Sincerely,



Megan York
Contract Specialist