

THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: Courts of Appeal

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured:

To upgrade the access control head end, located in the first floor mauka IDF at Ali'iolani Hale. The existing head end is currently 20 years old and has out performed its life expectancy. In order to provide uninterrupted service, the upgrade is necessary to maintain the System in peak working condition. Installation to be provided by Security Resources Pacific (SRP).

2. Vendor/Contractor/Service Provider Name:

Security Resources Pacific, Inc.
3210 Ualena Street
Honolulu, HI 96819

3. Amount of Request:

\$24,393.49

4. Term of Contract (shall not exceed 12 months), if applicable:

From: 06/01/2025

To: 06/30/2026

5. Prior Judiciary Procurement Sole Source No.
(if applicable):

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Originally installed at Ali'iolani Hale in January 2005, the Proximity Access Identification Card System (System) allows users access to the building by scanning their Judiciary issued ID badges with any access control reader programmed for authorized entry.

SRP has been the only security contractor for the System since 2006. As such, SRP has the knowledge, technical expertise and engineering necessary to fully service, maintain and support all aspects of the System. For the past 18 years, SRP has consistently performed well during service, troubling shooting, repair or expansion work, and responding to these needs in a timely manner. In addition, SRP is the only security integrator in Hawaii authorized, certified and trained to service and maintain PremiSys, the access control software of the System.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.

Prior to 2005, traditional metal keys were used entirely for this building. Whenever a key was lost, replacement of locks/keys were always a serious consideration as security is a high priority, since the Supreme Court is housed in Ali'iolani Hale. Between 1995 and 2005, several vital master keys were lost resulting in significant replacement costs.

With the introduction of the System, access control readers were installed at strategically placed locations throughout the building, concentrating on the perimeter entrances and confidential areas. Proximity access badges (PAB) were issued to all employees and programed to provide access based on their job description. The PAB also doubled as a new Judiciary identification badge, replacing the antiquated version as employee information and their photo could be printed directly onto the access card. If a PAB is accidentally lost, the System administrator would simply deactivate the PAB preventing any unauthorized access. Replacement locks or keys would not be needed. The cost to replace a PAB is \$6.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Please see attached letter from Ms. Zuzana Spencer, RSM at acre Security. In summary, Ms. Spencer verifies that SRP is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

SRP is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware. PremiSys will not provide products, technical assistance or any other support to unauthorized companies or individuals who may attempt to maintain or service our system. Security Resources and PremiSys have invested considerable resources to develop strong support for our products and systems.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Program | Phone Number | email address |
|---------------|------------------|--------------|----------------------------------|
| Curt Shibata* | Supreme Court | 539-4730 | Curt.M.Shibata@courts.hawaii.gov |
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Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Elizabeth Zack

03/24/2025

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 03/27/2025

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date