

TO: Chief Procurement Officer

FROM: First Circuit Court - Adult Client Services Branch

Name of Requesting Division/Program

1. Describe the goods, services or construction to be procured:
Install security access control card readers in eight (8) doors at The Adult Client Services Branch office in Ka'ahumnanu Hale to deter the public from accessing private staff spaces.

\$56,810.58

N/A

In order to maintain the advanced integration, these systems will require the support of a qualified trained intergrator as well as the system manufacturers. As stated in the sole source letter, dated 1/29/2025, Security Resources is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge System and the related interface software and hardware. In 2024, the Adult Client Services Branch (ACSB) offices experienced an uptick in security incidents. Clients threatened the safety of staff and other clients. The ACSB staff work with the serious mentally ill, substance abusers, and violent offenders. The clients that report to the ACSB offices may be under the influence of a mood-altering substance, may be refusing psychotropic medication, which may cause agitation and/or aggressive behavior. A client's mood or behavior may trigger violence in the office (i.e. punching windows/walls, yelling, slapping, throwing things). Installing card readers will restrict client access to internal offices and staff kitchen which will minimize dangerous situations. The request will place card readers in areas where staff are the most vulnerable (i.e. front desk, hallways, drug testing area, and interview rooms).

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

We made a request to the company that has the propriety rights to PremiSys systems as described above to ask what companies were authorized and trained to service, maintain and install the system in Hawaii. As noted in the sole source letter dated 1/29/2025, Security Resources Pacific is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware. The sole source letter notes that PremiSys will not provide products, technical assistance or any other support to unauthorized companies or individuals who may attempt to maintain or service our system.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

No alternate source was investigated. As stated in the sole source letter dated 1/29/2025, Security Resources is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware. The sole source letter notes the PremiSys will not provide products, technical assistance or any other support to unauthorized companies or individuals who may attempt to maintain or service our system.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Alysa Makahanaloa*	Adult Client Services Branch	(808) 539-45	Alysa.k.Makahanaloa@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dwight S. Sakai

Department/Division/Program Head Signature

3/5/25

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date



Rodney Kahalepuna
Court Operations Specialist
Office of the Deputy Chief Court Administrator
First Circuit-Judiciary of Hawaii

1.29.2025

Dear Mr.Kahalepuna

This letter is in reference to the distribution, service, and support of the PremiSys Security Management system, PremiSys Access Control Management system, and the American Dynamics Video Edge management system, in the State of Hawaii. This system seamlessly integrates security and building maintenance devices into a dynamic Graphical User Interface operating platform. This level of integration requires that the security integrator who maintains and supports your system be fully capable of servicing all aspects of your system including the platform that manages the entire system, and ancillary equipment installed on your system. In addition, you will need to have an integrator that is supported by PremiSys in the event there is a system problem that requires our technical assistance or engineering. With the expertise required to maintain your existing systems you will definitely want an integrator in the state that can respond to your requests for service in a timely manner.

Security Resources is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware. PremiSys will not provide products, technical assistance or any other support to unauthorized companies or individuals who may attempt to maintain or service your system. Security Resources and PremiSys have invested considerable resources to develop strong support for our products and systems in your region.

Please contact me if you have any further questions.

Sincerely,

Zuzana Spencer
RSM at acre Security
zuzanaspencer@acresecurity.com

acre security

ACRE Operating Group
10181 Park Run Drive, Suite 190
Las Vegas, Nevada, 89145
USA