

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: First Circuit / Facilities Management

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE25-09

2. Vendor/Contractor/Service Provider Name:

Island Signal and Sound, Inc.

3. Describe the goods and/or services:

Monitoring of Fire Alarm System and inspection of all Related Fire Equipment at Kapolei Judiciary Complex.

4. Explain in detail what is being amended:

Requested price increase of \$25,307.00 for the replacement of three FM-200 Fire Suppression system panels that are obsolete and inoperable. The three panels are located on the 3rd floor evidence room, 3rd floor Communication room, and 2nd floor Communication room at Kapolei Judiciary Complex. Total contract amount for fiscal year 2025 will increase from \$36,287.94 to \$61,594.94.

5. Amended contract price for this request:

New contract total amount is \$61,594.94

6. Explain in detail why the amendment(s) are necessary:

The amendment is necessary to add additional funds to replace three FM-200 Fire Suppression system panels that are obsolete and inoperable.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Mark Santoki	TA-DCCA	539-4205	mark.m.santoki@courts.hawaii.gov
*Kaili Soon	Facilities Manager	539-4005	kaili.b.soon@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Lori Okita

3/13/2025

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date