

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Administration
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:
To acquire the professional services of Alert Alarm of Hawaii to provide equipment and services for the development of the Judiciary Home Alarm Package for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.

2. Vendor/Contractor/Service Provider:
Alert Alarm of Hawaii
3210 Ualena Street
Honolulu, Hawaii 96819

3. Amount of Request:
Not to exceed \$40,800.00
(See explanation in section 6.)

4. Term of Contract From: 01/01/2025 To: 06/30/2026
Term of contract will begin upon execution of contract.

5. Prior Judiciary Procurement Exemption No.
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:
Reference attachment 1, section 6.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Reference attachment 1, section 7.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy Kozak	Judiciary Security Office	539-4730	timothy.a.kozak@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Daylin-Rose H. Heather

Department/Division/Program Head Signature

12/06/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/11/2024

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date

**The Judiciary, State of Hawaii, Notice of Request For Exemption (HRS Chapter 103D)
Form CP-3
Attachment 1**

Section 3:

The details related to this request are for the continuation of services related to the Judiciary Home Alarm Package Program (JHAPP) and are estimated at this time to a not to exceed amount of \$40,800.00 and detailed as follows:

1. Monthly home alarm system monitoring services for a year for three (3) alarm packages estimated at \$300.00 a month (300 X 12 X 3). Calculated for this document with not to exceed amount for services for full term of this exemption for all three (3) alarm systems for twelve (12) months each	\$ 10,800.00
2. Installation of all three (3) home alarm systems calculated for two (2) installations per year for each system for the terms of this exemption	\$ 25,200.00
3. Removal of all three (3) home alarm systems calculated for two (2) removals per year for each system for the terms of this exemption	\$ 4,800.00
Total not to exceed amount	\$ 40,800.00

Section 6:

Approval is respectfully requested for an exemption from Chapter 103D, HRS, to acquire the professional services of Alert Alarm of Hawaii to provide services for equipment already provided for the establishment and continuation of the Judiciary Home Alarm Package Program (JHAPP). The JHAPP is a state wide home alarm package of three (3) separate home alarm systems that could be deployed across the state for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.

In 2023, the Judiciary created the JHAPP with Alert Alarm of Hawaii. In 2023, the Judiciary purchased the hardware for two (2) complete home alarm packages for use for the JHAPP. The Judiciary has a purchase order issued for a third alarm package to become part of the JHAPP from Alert Alarm of Hawaii. The delivery of this third alarm package is expected in the immediate future.

Alert Alarm of Hawaii is one of the few state wide established alarm companies that could provide the services needed for the JHAPP. As such, the Judiciary needs to maintain continuity with the hardware, installation, removal, and monthly service charges for the all alarm systems utilized in the JHAPP.

With the procurement of these services for the home alarm packages from Alert Alarm of Hawaii as offered which meet Judiciary specifications, Alert Alarm of Hawaii would be the only company which could provide the specified monitoring services for the purchased alarm system, the installation services for the purchased alarm system, and the removal services for the purchased alarm system.

Section 7:

Approval is respectfully requested for an exemption from Chapter 103D, HRS, to acquire the professional services of Alert Alarm of Hawaii to provide services for equipment already provided for the establishment of the Judiciary Home Alarm Package Program (JHAPP). The JHAPP is a state wide home alarm package of three (3) separate home alarm systems that could be deployed across the

state for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.

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