

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: DWI Court Program, District Court of the First Circuit

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE23-44, JAE24-06

2. Vendor/Contractor/Service Provider Name:

Northwest Professional Consortium, Inc.

3. Describe the goods and/or services:

Outcome and cost-benefit evaluation of the Driving While Impaired (DWI) Court Program to determine if the program is having the intended impact, including reducing recidivism and safer roads. NPC Research will track data for both program and comparison groups through existing administrative databases for a period of up to 36 months post program entry to determine if there are differences in recidivism rates between the DWI court and the comparison group. NPC Research will also research what the cost impact on the criminal justice system of sending defendants through DWI court compared to those who receive the traditional court process.

4. Explain in detail what is being amended:

Year 3 funding amount = \$147,000.00 (10/1/2024 - 9/30/2025)

5. Amended contract price for this request:

Not to exceed \$147,000, contingent upon confirmation of grant funding.

6. Explain in detail why the amendment(s) are necessary:

3-year period contract (1/1/2023 - 9/30/2025) is in place. However, funding is subject to Judiciary's receipt of federal funds through the State and Community Highway Safety formula grant program through the Department of Transportation

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Iris Lim*	DWI Court Program	538-5134	Iris.M.Lim@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Michelle Acosta

Department/Division/Program Head Signature

8/26/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date