

**THE JUDICIARY, STATE OF HAWAII**  
**NOTICE OF REQUEST FOR EXEMPTION**  
**FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Courts of Appeal  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

1. Describe the goods, services or construction: To furnish and install the front end (fiber infrastructure) of a new access control network at Ali'iolani Hale and the Kapuaiwa Building.	
2. Vendor/Contractor/Service Provider: Communication Consulting Services, Inc. 3375 Koapaka Street, Suite F220-24 Honolulu, HI 96819	3. Amount of Request:  not to exceed \$150,000.00
4. Term of Contract From: To: 06/30/2025 Upon execution of contract	5. Prior Judiciary Procurement Exemption No. (if applicable):
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Communications Consulting Services, Inc. (CCSI) has a proven track record of successfully completing fiber installation projects as they were the Judiciary's cabling contractor for over 15 years. They consistently performed well during service, troubling shooting, repair or expansion work, and responding to these needs in a timely manner. A majority of the Judiciary's existing network equipment was furnished by CCSI. In 2021, they also installed the infrastructure for the Supreme Court's Integrated Security Camera Surveillance and Recording System (System) network at Ali'iolani Hale. Their extensive knowledge of the building's infrastructure, developed through previous projects, ensures a thorough understanding of the specific requirements and challenges associated with this installation. Engaging a new vendor would necessitate a learning curve, potentially leading to delays and increased costs. Opting for competitive bidding could introduce complexities regarding component compatibility and system integration, potentially compromising the network's performance and reliability. Moreover, new vendors may hesitate to warranty the entire system if third-party components are integrated, leading to potential disputes and additional costs for resolving warranty issues. Ensuring a seamless installation by CCSI mitigates these risks and guarantees a unified warranty for all components. Please see Attachment A for further details.	
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Review of Previous Work and Expertise: We evaluated CCSI's previous work within Ali'iolani Hale, considering their extensive knowledge and expertise in the building's infrastructure. CCSI's history of successful projects and their ability to navigate the unique challenges of the historic facility were critical factors in their selection. Verification of Authorized Vendor Status: Confirmation of CCSI's inclusion on the State Procurement Office (SPO) Price List 17-16 validated their compliance with state-mandated procurement standards. This verification assured adherence to regulatory requirements and underscored their capacity to deliver cost-effective solutions without compromising on quality. Assessment of Proposal: CCSI submitted a comprehensive proposal that included both price list items and non-price list items, specifically addressing the need for single-mode armored fiber optic cabling. The proposal was assessed for its ability to meet the technical and security requirements of the project. Please see Attachment A for further details.	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Curt Shibata*	Supreme Court	539-4730	Curt.M.Shibata@courts.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Elizabeth Zack

*Department/Division/Program Head Signature*

6/19/2024

*Date*

### For Chief Procurement Officer Use Only

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*

## **ATTACHMENT A**

### **6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:**

Procuring the fiber optic cabling installation at Ali`iolani Hale through competitive means is not practicable or advantageous for several compelling reasons:

- **Authorized Vendor Status:** CCSI is listed on the State Procurement Office (SPO) Price List 17-16, affirming their compliance with rigorous procurement and pricing standards mandated by the state. This designation underscores their reliability and ability to deliver high-quality services at competitive rates, providing assurance of cost-effectiveness and adherence to regulatory requirements.
- **Security and Reliability Requirements:** Ali`iolani Hale houses critical facilities such as the Supreme Court, Supreme Court library, and offices for administrative and judicial staff. The paramount importance of network security and reliability cannot be overstated, given the sensitive nature of the data and the operational continuity required for judiciary functions. CCSI's proven ability to meet stringent security standards and ensure uninterrupted network performance aligns perfectly with these critical requirements.
- **Extended Network Coverage:** Beyond Ali`iolani Hale, the network extension to the Kapuaiwa further underscores the need for a reliable and secure fiber installation. This comprehensive coverage ensures seamless connectivity and operational continuity across critical judicial and administrative facilities, reinforcing the strategic value of engaging a proven service provider like CCSI.

### **7. Explain in detail the process that will be or was utilized in selecting the vendor/contractor/service provider:**

The process utilized in selecting Communications Consulting Services, Inc. (CCSI) as the vendor for the fiber optic cabling installation at Ali`iolani Hale involved several key steps:

- **Technical Recommendations:** Our IT department recommended the use of armored fiber cabling to protect against rodent damage, given the age of Ali`iolani Hale. CCSI's proposal aligned with this recommendation, further justifying their selection.
- **Consideration of Warranty and Service Assurance:** The evaluation process placed significant emphasis on the warranty provisions offered by CCSI. Their commitment to standing behind the entire installed system, including non-price list items, provided a crucial assurance of ongoing support and maintenance. This comprehensive warranty coverage mitigates operational risks and ensures long-term reliability, underscoring the strategic advantage of selecting CCSI as the preferred service provider.

- **Security and Reliability Needs:** The critical need to ensure the security and reliability of the network, especially given the sensitive nature of the data and the operational functions of the Supreme Court, Supreme Court library, and Intermediate Court of Appeal staff, was a decisive factor in selecting CCSI.

In conclusion, the selection of CCSI was based on their proven expertise, authorized vendor status, alignment with technical recommendations, and the ability to ensure a seamless, reliable, and secure implementation of the fiber installation project at Ali`iolani Hale and Kapuaiwa. This thorough evaluation process underscores the impracticality and disadvantages of procuring this project through competitive means.