## THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST TO AMEND AN EXEMPTION FROM HRS CHAPTER 103D CONTRACT

TO:

**Chief Procurement Officer** 

FROM:	First Circuit Facilities Management			
	(Name of Requesting Division/Program)			
	§ 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an	exempt contract as follows:		
1. CP-3, Exempt JE24-45	tion Reference (JE) number:			
	tractor/Service Provider Name:			
	itioning Service (Sen Plex)			
`	goods and/or services:	(AUI Is and ECUs) soming		
	aterials to replace obsolete various pieces of A/C equipment e. Work includes the removal and disposal of the old equipment	` ,		
equipment or	rst phase of an Ali'iolani Hale AC Equipment Replacement pro n Ali'iolani Hale's roof. This phase will furnish and install the r , 2-4 and 2-1 and FCUs 3A and #B.	•		
4. Explain in det	tail what is being amended:			
Amend amount of original request, increasing amount from \$1,659,018 to \$1,687,056 to account for cost of bonding which was not originally included in the amount of CP-3 Exemption Notice JE24-45.				
5. Amended con \$1,687,056	ntract price for this request:			
Ψ1,007,006				
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6. Explain in detail why the amendment(s) are necessary:  This is related to a request to replace various pieces of A/C equipment on the roof of Ali'iolani Hale. The bid amounts were correctly entered for the equipment to be replaced but mistakenly left off the amount of the bonding (\$28,038) on the CP-3					
Exemption form. The amour	nt of the bonding was not included i	n the vendor's	mount of the bonding (\$28,038) on the CP-3 original price proposal. When an updated d (increased) amount to the original CP-3		
7 Idantify the primary respe	ancible ctaff percents) conducting an	d managing thi	e procurement (Appropriate delegated		
7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). *Point of contact (Place asterisk after name of person to contact for additional information).					
Name	Division/Program	Phone Number	email address		
Dee Dee Letts	First Circuit	539-4351	deedee.d.letts@courts.hawaii.gov		
Wayne Taniguchi *	First Circuit Facilities	539-4005	Wayne.S.Taniguchi@courts.hawaii.gov		
Joanne Krippaehne	Judiciary CIP Administrator	539-4784	joanne.m.krippaehne@courts.hawaii.gov		
All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.					
/s/ Lori Okita			6/4/2024		
Department/Div	Date				

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For C	hief Procurement Officer Use Only  Date Notice Post	06/04/2024 red:				
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:						
Chief Procurement Officer Financial Services Departm Contracts & Purchasing Off 1111 Alakea Street, 6th Floo Honolulu, Hawaii 96813-2	nent ice or					
Chief Procurement Officer (CPO) Comments:						
Approved	Disapproved No Action Required					
	Chief Procurement Officer Signature	Date				

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