

**THE JUDICIARY, STATE OF HAWAII  
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: Second Circuit, Facilities Management

\_\_\_\_\_  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:*

1. Describe the goods, services or construction to be procured:  
Provide maintenance service for the IFC-320 fire alarm system at Hoapili Hale.

2. Vendor/Contractor/Service Provider Name:  
Johnson Controls Inc. (JCI)  
550 Paiea Street, Suite 210 Honolulu, HI 96819

3. Amount of Request:  
\$6,129.00 plus tax

4. Term of Contract (shall not exceed 12 months), if applicable:  
From: 07/01/2024 To: 6/30/2025

5. Prior Judiciary Procurement Sole Source No. (if applicable):

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
JCI's IFC-320 fire alarm system is integral to the safety of all users of Hoapili Hale. JCI installed all of the IFC-320 fire alarm system equipment and proprietary software at Hoapili Hale, and is the sole company able to provide software updates. JCI is the sole company that can modify the fire alarm system program to add/delete devices or make changes to the system operation.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.  
JCI's IFC-320 fire alarm system monitors and alerts in the event of a fire within Hoapili Hale. This is essential for the health and safety of all employees and court users as it adequately sustains court operations.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Based on JCI's sole source letter dated April 26, 2024, they are the sole vendor that can provide software updates and has the ability to modify or change the IFC-320 fire alarm system at Hoapili Hale. JCI's IFC-320 fire alarm system is highly technical and they have the expertise and experience necessary in maintaining the proprietary system. JCI has provided satisfactory service to the Judiciary for many years.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Hoapili Hale's IFC-320 fire alarm system is proprietary to JCI. No other vendor has the capability to provide software updates or modify the system."

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Paul Petro	Second Circuit, Fiscal Officer	244-2994	paul.m.petro@courts.hawaii.gov
Marsha Yamada	Second Circuit, DCCA	244-2784	marsha.t.yamada@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Sandy Kozaki

5/13/24

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*



April 26, 2024

Hoapili Hale  
The Judiciary, Second Circuit  
2145 Main Street  
Wailuku, HI 96793

Re: Fire Alarm Sole Source Letter

Dear Paul Petro,

The Hoapili Hale has an IFC-320 fire alarm system. The IFC fire alarm system software is proprietary and updates are only available through Johnson Controls. Johnson Controls is the sole company that can modify the fire alarm system program to add/delete devices or make changes to the system operation.

Sincerely,

A handwritten signature in black ink, appearing to read "BO", written over a light blue horizontal line.

Brian Okazaki