

**THE JUDICIARY, STATE OF HAWAII  
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: 5CC/ADMIN

\_\_\_\_\_  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:*

1. Describe the goods, services or construction to be procured:  
 JAVS software, Suite 8 upgrade for our portable recording system. Suite 7 software reached end of life on December 31, 2023, and is no longer supported at the Kauai Courthouse.

2. Vendor/Contractor/Service Provider Name:  
 Justice AV Solutions Inc. (JAVS)

3. Amount of Request:  
 \$2,696.33

4. Term of Contract (shall not exceed 12 months), if applicable:  
 From: n/a To: n/a

5. Prior Judiciary Procurement Sole Source No. (if applicable):

6. Describe in detail the following:  
 a. The unique features, characteristics, or capabilities of the goods, service or construction.  
 Suite 8 software is required to maintain a functioning portable court recording system that will be supported y JAVS technical support.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.  
 Suite 8 is the current version of the software needed to operate our portable recording system, Suite 7 has reached end of life on December 31, 2023 and is not longer supported by JAVS

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Our portable recording system was built by JAVS and requires their Suite 8 software. JAVS is the only vendor that can support Suite 8.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Not meet the department's needs

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jayson Taniguchi	5CC/Admin	8084822523	Jayson.K.Taniguchi@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Kari L. Yamashiro

5/29/2024

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 5/29/2024

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*