## THE JUDICIARY, STATE OF HAWAII NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

| TO:  | Chief Procurement Officer   |  |  |  |
|--|---|--|--|--|
| FROM:  | First Judicial Circuit / Computer Support Section   |  |  |  |
|  | (Name of Requesting Division/Program)   |  |  |  |
| Pursuant to HRS follows  | § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests an amendment to sole source approval as |  |  |  |
| 1. Sole Source R   | eference (JS) number:   |  |  |  |
| JS23-09  |   |  |  |  |
| 2. Vendor/Cont   | ractor/Service Provider Name:   |  |  |  |
| The Audio Visua  | al Company (AVCO)   |  |  |  |
| 3. Describe the  | goods and/or services:  |  |  |  |
| Designing, supplying, and installing hardware, and ancillary software needed, compatible with FTR Recording Suite software for the Grand Jury Room at Circuit Court. Includes cameras, microphones, speakers, digital amplifier, mixers, 27 inch monitors, and necessary cables and connectors. Will integrate with web conferencing applications, such as Zoom. And, web conferences will be recorded with the courtroom proceedings. |   |  |  |  |
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|  |   |  |  |  |
|  |   |  |  |  |
| 4. Request to an   | nend is submitted in order to:  |  |  |  |
| Revise the   | e scope of services for the contract as follows:  |  |  |  |
| Extend the Time of Performance for a 12 month period from June 14, 2024 through June 13, 2025.   |   |  |  |  |
|  |   |  |  |  |
|  |   |  |  |  |
| No change in co  | ontract price   |  |  |  |
| Amendir  | ng Contract price   |  |  |  |
| Original (   | Contract Price: \$124,458.76 Amended Contract Price: No change  |  |  |  |
|  | tail why this/these amendment(s) is/are necessary.  |  |  |  |
|  | AVCO, is currently involved with upgrading several other Judiciary, First Judicial Circuit Courtrooms and is    |  |  |  |
| not able to schedule this project, the First Circuit Court Grand Jury Room recording system upgrade, until after the expiration of this project's current contract. This Grand Jury Room recording system upgrade project work is currently  |   |  |  |  |
| scheduled to begin, and be completed, by June 13, 2025.  |   |  |  |  |
|  |   |  |  |  |
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|  |   |  |  |  |

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|   | oonsible staff person(s) conducting and<br>completion of mandatory training rec |                 | procurement. (Appropriate delegated   |  |
|---|---|-----------------|---|--|
| •   | erisk after name of person to contact f   | 1               | -   |  |
| Name  | Division/Program  | Phone<br>Number | email address   |  |
| Edward McCarthy *   | First Judiciary Circuit / Chief Court Admin. Office / Computer Support Section  | 808-539-4583    | edward.p.mccarthy@courts.hawaii.gov   |  |
| Mark Santoki  | First Circuit / CTCU  | 808-539-4052    | mark.m.santoki@courts.hawaii.gov  |  |
| Subchapter 15, Cost or Prici  |   | penditure is th | e responsibility of the Division/Program.   |  |
| /s/ Mark M.   | Santoki   |                 | 5/02/2024   |  |
| <del></del>   | ivision/Program Head Signature  |                 | Date  |  |
|   |   |                 |   |  |
|   | For Chief Procuremen  | nt Officer Use  | Only  |  |
| Date Notice Posted:   |   |                 |   |  |
|   |   |                 | mit written objection to this NOTICE OF s otherwise allowed, from the Date Notice |  |
| Chief Procurement Officer – The Judiciary<br>Financial Services Department<br>Contracts & Purchasing Office<br>1111 Alakea Street, 6 <sup>th</sup> Floor<br>Honolulu, Hawaii 96813-2807 |   |                 |   |  |
| Chief Procurement Officer (   | (CPO) Comments:   |                 |   |  |
| Approved  | Disapproved   | □ No A          | Action Required   |  |
| Chief Procurement Officer Signature Date  |   |                 |   |  |

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04/26/2024

To whom it may concern,

This letter is to advise and confirm that The Audio Visual Company (AVCO) is FTR's authorized partner for the current digital court recording and hardware opportunities in Hawaii. They are authorized to sell, service, and support FTR systems and solutions.

Thank you for your interest in FTR's world leading solutions. Please feel free to contact me if you have any questions or concerns.

Regards,

**Anthony Agnello** 

Sr. Director, Justice Solutions Sales

E: aagnello@fortherecord.com

M: (339) 227-7837 T: (877) 650-0958