

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: Adult Client Services Branch

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE23-47

2. Vendor/Contractor/Service Provider Name:

Datagain Inc.

3. Describe the goods and/or services:

The database provided by Datagain Inc (DIMS) currently has a contract with the Specialty Court Programs (Adult Drug Court, Mental Health Court, and Veteran's Treatment Court). Although Women's Court does not fall under the Specialty Courts, the data that Women's Court collects as well as their program system aligns with the Specialty Court program (referral/induction date, incentives/sanctions, history of drug testing, levels/phases of treatment, completion of program, etc). It will be helpful for the Women's Court Section Administrator to have all of the information into one database and can also compare statistics with the Specialty Courts programs.

4. Explain in detail what is being amended:

Contract J23306 allowed for a possible extension of an additional twenty-four (24) month period. The Time of Performance will expire on 6/30/2024. This will be second and final extension allowable. Extension term shall commence on 7/1/2024 through 6/30/2025.

Adding additional \$2,500 to the extend term. Adjusted total contract amount shall be \$7,500.00

5. Amended contract price for this request:

Adding additional \$2,500; total adjust contract amount shall be \$7,500

6. Explain in detail why the amendment(s) are necessary:

The one (1) year extension is necessary to ensure the statics is accessible to all Specialty Court Programs (Adult Drug Court, Mental Health Court, and Veteran's Treatment Court); although Women's Court does not fall under the Specialty Courts, it would be beneficial to ensure the statistics is accessible to all courts to allow the shared information to current and accurate. The DIMS is currently in use and is performing satisfactory. Women's Court desires to continue to use this database program to further allow their courts to run efficiently.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Vincent Borja	ACSB	539-4527	vincent.i.borja@courts.hawaii.gov
Brook Mamizuka	ACSB	539-4550	Brook.M.Mamizuka@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brook Mamizuka

Department/Division/Program Head Signature

5/9/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/10/2024

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date