

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit/Family Court
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Request to purchase prepared food and/or food related items for Hale Ho'omalua Juvenile Detention Facility and Home Maluhia Shelter.</p>	
<p>2. Vendor/Contractor/Service Provider: FCH Enterprise (aka Zippy's) Pacific Regal Investments (aka Loco Moco) Times Supermarket</p>	<p>3. Amount of Request: FCH Enterprise (aka Zippy's)- \$20,007.00 Pacific Regal Invest. (aka Loco Moco)- \$4,212.00 Times Supermarket- \$3,159.00</p>
<p>4. Term of Contract From: 07/01/2024-06/30/2025 To:</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE24-16</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practical nor advantageous for the Juvenile Detention Facility to procure prepared food by competitive means because the Facility can't predict nor determine the amount of prepared food that is needed in unforeseen circumstances. The Facility is unable to foresee when they do not have any cooks to prepare the food nor if there is or if there is no driver to deliver food to Home Maluhia. The Juvenile Detention Facility can't predict nor write specifications on the amount and type of food program to purchase for the yearly period. Another reason is the Facility can't predict the frequency and/or amount of plate lunches to order to cover the demand. The number of youth at the facility is in constant flux.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The three (3) vendors listed above were chosen based on the history of service and products supplied to the Juvenile Detention Facility with a short lead time. Vendors are able to fulfill orders completely. Vendors accept Judiciary purchase orders which allows for a more efficient and expeditious process during an emergency.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Philippe Maglorie*	DSB Superintendent	808-954-8359	philippe.magloire@courts.hawaii.gov
Bridgette Bennett	Program Specialist	808-954-8221	bridgette.m.bennett@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brook Mamizuka

Department/Division/Program Head Signature

04/19/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

 Chief Procurement Officer Signature

 Date