

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: Administration
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. Exemption Reference (JE) number: JE23-71
2. Vendor/Contractor/Service Provider Name: Alert Holdings Group Inc. dba Alert Holdings Group, LLC / Alert Alarm Hawaii / National Fire Protection
3. Describe the goods and/or services: To acquire the professional services of Alert Alarm Hawaii to provide equipment and services for the development of the Judiciary Home Alarm Package for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.
4. Explain in detail what is being amended: The Compensation and Payment Schedule of the contract is being amended to change the services required for one (1) home alarm package to the same services for three (3) home alarm packages and changing the not to exceed amount of the contract from \$17,132.31 to \$33,500.00.
5. Amended contract price for this request: \$33,500.00

6. Explain in detail why the amendment(s) are necessary:

The creation of the Judiciary Home Alarm Package Program (JHAPP) was created with one (1) home alarm package and evolved to the JHAPP involving the fiscal management of three (3) separate home alarm systems.

7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy Kozak	Judiciary Security Office	539-4730	Timothy.A.Kozak@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ DaylinRose H. Heather

Department/Division/Program Head Signature

4/16/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date