

**THE JUDICIARY, STATE OF HAWAII  
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: Office of Project Management

*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:*

1. Describe the goods, services or construction to be procured:  
A sole source procurement for Ka'ahumanu Hale, Circuit Court of the First Circuit to renew a maintenance agreement with Astrophysics Inc. for maintaining the court facility security checkpoint X-Ray screening machine equipment.

2. Vendor/Contractor/Service Provider Name:  
Astrophysics, Inc.  
21481 Ferrero Parkway  
City of industry, CA 91789

3. Amount of Request:  
\$8,849.21

4. Term of Contract (shall not exceed 12 months), if applicable:  
From: 07/01/2024 To: 06/30/2025

5. Prior Judiciary Procurement Sole Source No. (if applicable):  
N/A

6. Describe in detail the following:  
a. The unique features, characteristics, or capabilities of the goods, service or construction.  
As stated in the sole source letter dated January 4, 2024, Astrophysics, Inc. is the manufacturer and sole source supplier and warranty service provider of the XIS line of X-Ray inspection systems in the United States, which is currently located at Ka'ahumanu Hale, Circuit Court of the First Circuit.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.  
Astrophysics, Inc. Is the proprietary provider of this brand of x-ray screening equipment. Due to the technical nature of the equipment and our reliance on this equipment to provide our courts with a safe and secure environment, it is essential that we retain Astrophysics' services to ensure proper equipment performance up to manufacturer specifications.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

As the Astrophysics, Inc. sole source letter dated January 4, 2024 states they are the manufacturer and sole source supplier and warranty service provider of the XIS line of X-Ray inspection system in the United States. The XIS systems are sold as a direct transaction between Astrophysics Inc. and the end-user.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Attached is the sole source letter dated January 4, 2024, which states Astrophysics, Inc. is the manufacturer and sole source supplier and warranty service provider of the XIS line of X-ray inspection systems in the United States. The XIS systems are sold only as a direct transaction between Astrophysics, Inc. and the end-user.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Roland Lagareta	Coordinator OPM	8085394183	roland.g.lagareta@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

03/15/2024

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 9. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*



**ASTROPHYSICS™**

21481 Ferrero Parkway  
City of Industry, CA 91789  
[ P ] 909.598.5488  
[ F ] 909.598.5546

[www.astrophysicsinc.com](http://www.astrophysicsinc.com)

January 4th, 2024

To Whom It May Concern:

Astrophysics Inc. is the manufacturer and sole source supplier and warranty service provider of the XIS line of X-ray inspection systems in the United States. The XIS systems are sold only as a direct transaction between Astrophysics Inc. and the end-user.

Internationally, our Authorized Dealers act as sales representatives on our behalf. They perform product demonstrations and upon successful completion of Astrophysics' training program, receive certification to perform installation and preventive and corrective maintenance on the XIS systems. Certifications are valid for 18 months.

We invite you to email our Service Department at [Service@AstrophysicsInc.com](mailto:Service@AstrophysicsInc.com) to verify the validity of any entity claiming to be an Astrophysics certified service provider.

Best Regards,

Francois Tawk  
Director of Service  
Astrophysics Inc.

