



HAWAII STATE JUDICIARY NOTICE OF EXEMPT (NON-CIVIL SERVICE) EMPLOYMENT OPPORTUNITY

APPELLATE LAW CLERK (for Associate Judge Karen T. Nakasone)

Notice of Vacancy: Associate Judge Karen T. Nakasone of the Intermediate Court of Appeals is accepting applications for one law clerk position **starting in August 2025**, for a two-year term (second year is contingent on performance during the first year).

Applicants for this ICA clerkship should be team players who possess a strong work ethic and ability to work independently. Applicants must be outstanding writers with excellent legal analytical skills. Law review or journal experience preferred. A written performance assessment may be conducted at the time of the interview, or at a subsequent interview.

Location: Intermediate Court of Appeals of the State of Hawaii, Honolulu.

Starting Salary: \$5,940 per month (\$6,153 per month effective July 1, 2024)

Summary of Duties: Reviews and analyzes the contents of appellate briefs and records on appeal; performs legal research; prepares memoranda of law and proposed dispositions; conducts thorough final review of opinions, memorandum opinions, and summary disposition orders to check for accuracy of citations, content, and form; and performs other duties as required.

Requirement: Graduation from a school of law accredited by the American Bar Association with a Juris Doctor degree.

Citizenship/Residency Requirements: Applicants must be citizens, lawful permanent residents (resident aliens) or nationals of the United States, or non-citizens with unrestricted employment authorization from the U.S. Citizenship and Immigration Services, U.S. Department of Homeland Security.

All applicants shall become residents of the State within thirty (30) days after beginning their employment and as a condition of eligibility for continued employment.

How to Apply: Submit a cover letter, resume, law school transcript (copy acceptable; original not required), writing sample, and list of references (references who can address your writing, analytical ability and work ethic should be included) to the attention of the Honorable Karen T. Nakasone by email to: sherry.h.miyashiro@courts.hawaii.gov

Or by mail:

Associate Judge Karen T. Nakasone
Attention: Sherry Miyashiro, Judicial Assistant
Hawaii State Judiciary, Intermediate Court of Appeals
426 Queen Street, Room 201
Honolulu, HI 96813-2914

Applications will be considered as received. Recruitment will be conducted until the position is filled.

Should you have any questions, please contact Sherry Miyashiro at (808) 539-4004.