## THE JUDICIARY, STATE OF HAWAII NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: Second Circuit, Facilities Management

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured:

Replace lighting relays in fourteen (14) lighting control panels and integrate into the existing Metysas Energy Management Control System (EMCS).

2. Vendor/Contractor/Service Provider Na Johnson Controls Inc. (JCI) 550 Paiea Street, Suite 210 Honolulu, HI 96819		<ul><li>3. Amount of Request:</li><li>\$165,780 (includes tax)</li></ul>	_	
4. Term of Contract (shall not exceed 12 months), if applicable:		5. Prior Judiciary Procurement Sole Source No. (if applicable):		
From: 03/01/2024 To:	11/30/2024	(ii applicable).		

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The current field controllers and lighting software are controlled by JCI's Metasys building management system. JCI's system operates cohesively, synchronized to Hoapili Hale's infrastucture and tailored to meet operational demands.

JCI manufactured and installed all of the EMCS Metyasys equipment at Hoapili Hale and have the only certified technicians that are factory trained to exclusively work on JCI's proprietary equipment. Service or repair work performed to the system or subsystems components attached to the Metasys EMCS by other personnel may void the Metasys warranty.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.

The lighting timing is on numerous schedules controlling multiple zones per schedule that are responsible for programming outside, indoor, night and emergency lighting. JCI's knowledge of the Metasys equipment and the integrated lighting system will promote a smooth transition and minimize interruption of our court operations.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Based on JCI's sole source letter dated January 11, 2024, they are the only vendor that can provide lighting relay work due to the intricate capability of the existing field controllers and software within Hoapili Hale that currently controls the lighting. JCI's Metasys system is highly technical and JCI is the sole supplier of the lighting controls. JCI is positioned to execute, coordinate, and verify functionality of the relays to the proprietary Metasys equipment. They are knowledgeable of our current lighting system which will aid in a smooth transition with minimal disruptions of operations.

JCI is familiar with our set up, needs, and building infrastructure. JCI has provided satisfactory service to the Judiciary for many years.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Our EMCS Metasys system is proprietary to JCI. The lighting relays will be tied into the Metasys system and having another vendor replace the lighting relays may compromise the system as well as the warranty on it. JCI's Metasys system is highly technical and JCI s the sole supplier of the lighting controls at Hoapili Hale.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required). \*Point of contact (Place asterisk after name of person to contact for additional information)

Name Division/Program		Phone	email address
		Number	
*Paul Petro	Second Circuit, Fiscal Officer	244-2994	paul.m.petro@courts.hawaii.gov
Marsha Yamada	Second Circuit, DCCA	244-2784	marsha.t.yamada@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S. Kozaki

1/22/24

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only							
	Date Notice Posted:						
quiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF EQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:							
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 <sup>th</sup> Floor Honolulu, Hawaii 96813-2807							
Chief Procurement Officer (CPO) Comments:							
Approved	Disapproved No Action Required	Data					
	Chief Procurement Officer Signature	Date					