

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ICRD/Children's Justice Centers of Hawaii
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: The following consultants conduct specialized forensic interviews and consultations at the request of the 2 Children's Justice Centers, CJC of West Hawaii and CJC of Oahu. These consultants provide ongoing training and consultation to CJC staff and professionals of cooperating agencies in the areas of child maltreatment, with a focus on child sexual abuse.</p>	
<p>2. Vendor/Contractor/Service Provider: June Ching and Terri Ann Fujioka</p>	<p>3. Amount of Request: \$7,000.00</p>
<p>4. Term of Contract From: 07/01/2024 To: 06/30/2025</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JAE24-01</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not practicable or not advantageous for the Program/Division to procure by competitive means because the Children's Justice Centers selected the aforementioned providers based upon their demonstrated specialized knowledge, skills and experience to conduct forensic interviews of children who are alleged victims of abuse or who are witnesses to violence. Providers are familiar with the Judiciary system and understand how to handle cases in which are presented for their skill set.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Due to the specific experience required as well as the absence of other suitable providers, the above mentioned providers were selected to conduct forensic interviews of children who are allegedly abused or who have been witnesses to violence. Provider's skill set are what the Judiciary requires to assess the cases that are in need of services.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Jasmine Mau-Mukai	Children's Justice Center of Hi	534-6700	jasmine.m.mau-mukai@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Terrence Lee

Department/Division/Program Head Signature

01/12/2024

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date