

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Replace three (3) air conditioning (AC) units at Lahaina District Court.</p>	
<p>2. Vendor/Contractor/Service Provider: Sturdevant Refrigeration & Air Conditioning, Inc. 475-F Hukilike Street Kahului, HI 96732</p>	<p>3. Amount of Request: \$ 264,142.88</p>
<p>4. Term of Contract From: 02/01/2024 To: 11/30/2024</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Sturdevant provides maintenance and repairs to our our current AC system. Sturdevant has over 40 years of experience and provides quality service and maintains continuous training for their technicians. They will be able to install the new equipment and service the units without compromising the warranty on the new equipment. It is advantageous to have one vendor responsible for proper functioning of the air conditioning system. Should a problem occur during the warranty period, potential exposure to multi-vendor conflicts may impair the functioning and maintenance of the air conditioning system.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Replacing the three (3) AC units will require integration into the existing ducts, drain lines,etc. Sturdevant has been providing satisfactory maintenance and repair services on our AC system for the past ten (10) years and is currently providing maintenance for our AC system. They are very familiar with our building and our AC system.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Marsha Yamada*	Second Circuit / DCCA	(808) 244-2784	marsha.t.yamada@courts.hawaii.gov
Paul Petro	Second Circuit/Fiscal Officer	(808) 244-2994	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy S. Kozaki

Department/Division/Program Head Signature

12/27/2023

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date