

**THE JUDICIARY, STATE OF HAWAII  
NOTICE OF AMENDMENT TO EXEMPTION  
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ITSD  
*Name of Requesting Division/Program*

*Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:*

<p>1. Describe the goods, services or construction: Provide Government Pricing for Microsoft Exchange Products: Exchange Online Plan 1 for GCC Exchange Online Plan 2 for GCC Office 365 GCC G1 Defender for Office 365 Plan 1 for GCC Entra ID P1 for Government (for MFA) - was Azure AD Premium Plan 1 For Government Provide Consultation Services for Microsoft Exchange Products. Provide <del>Onsite and Remote Support for Daily Operations as needed.</del></p>	
<p>2. Vendor/Contractor/Service Provider: Pacxa</p>	<p>3. Amount of Request: Not to exceed \$300,000</p>
<p>4. Term of Contract From: 01/01/2024 To: 12/31/2024</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable): JE23-45</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:  It is not advantageous for the Judiciary to procure by competitive means. Pacxa is the only vendor with staff in Honolulu to provide onsite support. The Judiciary requires having a vendor onsite to provide timely resolutions to issues the Judiciary may experience. Pacxa is the also the only vendor who allows adjustments in the number of subscriptions on a monthly basis, a cost savings to the Judiciary. In addition, there will be no price increases for the subscriptions for 2024.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:  Pacxa is a Certified Gold Partner with Microsoft. As such, with the Microsoft Exchange subscription purchases, Pacxa has no term commitment and is able to adjust the subscription costs monthly, providing flexibility in adjusting with the Judiciary's budget. The monthly subscription counts may be increased or decreased. The subscription purchases may be for a specific number of months, purchases for a year (12 months) are not required. This flexibility with the monthly subscription accounting provides cost savings to the Judiciary. Pacxa has at least 10 years of experience installing, configuring, and maintaining Microsoft Office 365, Microsoft Azure Active Directory, and Microsoft Active Directory in local city and state government environments. They are able to provide onsite and remote support as needed. Pacxa was responsible for migrating the Judiciary's email system from HCL SmartCloud to Microsoft Exchange Online. In addition, Pacxa was responsible for the setup and configuration of the Judiciary's Microsoft Exchange Online system. Pacxa understands the Judiciary environment and has been supporting the Judiciary since 2020.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Naomi Hamamura	ITSD	(808) 538-5343	<a href="mailto:Naomi.H.Hamamura@courts.hawaii.gov">Naomi.H.Hamamura@courts.hawaii.gov</a>
Barry Chun	ITSD	(808) 538-5341	<a href="mailto:Barry.K.Chun@courts.hawaii.gov">Barry.K.Chun@courts.hawaii.gov</a>

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Mai T. NguenVan

*Department/Division/Program Head Signature*

12/1/2023

*Date*

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*