

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: First Circuit - Family Court
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Eight (8) month contract with Astrophysics Inc. to maintain the facility check point X-Ray machines at Hale Hilina'i (902 Alder Street).</p>	
<p>2. Vendor/Contractor/Service Provider: Astrophysics Inc. 21481 Ferrero Pkwy City of Industry, CA 91789</p>	<p>3. Amount of Request: 4,366.60 (tax included)</p>
<p>4. Term of Contract From: 11/1/2023 To: 06/30/2024</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Astrophysics Inc. is the proprietary provider of this brand of x-ray screening equipment. Due to the technical nature of the equipment and our reliance on this equipment to provide our courts with a safe and secure environment, it is essential that we retain Astrophysics' services to ensure proper equipment performance up to manufacturer specifications.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: The vendor, Astrophysics Inc. was selected by the builder of this newly constructed building; the Kobayashi Group. The manufacture of the screening equipment at Hale Hilina'i is the same manufacturer as other screening equipment found throughout the First Circuit Courthouses. The equipment purchased for these other facilities were originally procured through IFB J19016. Vendor had been the only bidder for this type of equipment and has proprietary rights to maintain the equipment. Astrophysics is also the only company in Hawaii to be able to provide certified maintenance services for the equipment located at the various First Circuit Court locations and Hale Hilina'i.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Roland Lagareta*	Coordinator, OPM	808 539 4183	roland.g.lagareta@courts.hawaii.gov
Dee Dee Letts	Deputy Chief Court Administrator	808 539 4351	deedee.d.letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

Department/Division/Program Head Signature

11/16/2023

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 11/20/2023

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date