

**THE JUDICIARY, STATE OF HAWAII
NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: First Circuit/Facilities Management

Name of Requesting Division/Program

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured:
 Repair and maintenance service contract for the air conditioning and ventilation system which covers Carrier Air Conditioning i-Vu Direct Digital Control system at Kauikeaouli Hale

2. Vendor/Contractor/Service Provider Name:
 DOITNOW, Inc. dba
 Carrier Air Conditioning
 2060 Lauwiliwili St
 Kapolei, HI 96707

3. Amount of Request:
 \$6,596.86

4. Term of Contract (shall not exceed 12 months), if applicable:
 From: Sept. 01, 2023 To: Aug. 31, 2024

5. Prior Judiciary Procurement Sole Source No. (if applicable):

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Oahu Air Conditioning Service has been attempting to repair and maintain chillers and related pumps as well as cooling towers to be synchronized in automatic stages but former Direct Digital Control system vendor American Controls was not able to assist with their own programming without further additional cost escalating. Oahu Air Conditioning reached out to Carrier Hawaii being that that chillers were of Carrier brand. Carrier Hawaii re-installed their own proprietary system that matched to all equipment that kept the air conditioning and ventilation system in automated mode. With Carrier Hawaii i-Vu Direct Digital Control system should a third party control system vendor attempt to make changes for any nature would need to request from Carrier Hawaii to enter the system which would jeopardize maintenance agreement with Carrier Hawaii and additional cost to repair. Carrier Hawaii is the exclusive distributor for Carrier Air Conditioning equipment, Carrier factory replacement parts and Carrier i-Vu Controls Systems for the State of Hawaii.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.

The Carrier Hawaii i-Vu direct Digital Control system has been programmed to control the air conditioning systems which helps reduce energy usage. Because the Carrier i-Vu Direct Digital Control system are programmable, building operators can pre-program building functions such as the temperature to meet specific criteria, increasing efficiency while maintaining occupancy comfort. Real-time equipment failure or service interruption alerts allow for quicker response and resolution of minor concerns before they become significant issues. Building supervisors no longer have to physically go to the site location to begin repairs.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Per the attached sole source letter, Carrier Hawaii is the exclusive distributor for Carrier Air Conditioning equipment, Carrier factory replacement parts and Carrier i-Vu Controls Systems for the State of Hawaii. In addition, Carrier Hawaii maintains a "Building Automation Group" with the only factory authorized i-Vu Direct Digital Controls technicians in the State of Hawaii. Carrier Hawaii is the largest air conditioning distributor in Hawaii. It is locally owned and operated and stocks the largest equipment inventory and replacement parts in Hawaii. Carrier Hawaii has its main office/warehouse in Kapolei Business Park and has three branches in the state, in Honolulu, Kahului, and Kona.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Every DDC system vendor like Carrier Hawaii, Inc. has their own proprietary logic system which cannot intertwine with no other vendor of this nature.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Deputy Chief Court Administrator	539-4351	DeeDee.D.Letts@courts.hawaii.gov
Wayne Taniguchi*	Fiscal Support/Fac. Mgmt. Mgr.	539-4005	Wayne.S.Taniguchi@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

7/26/2023

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date

Carrier
Air Conditioning



July 20, 2023

Judiciary/Facilities Management Branch
777 Punchbowl St.
Honolulu, Hawaii 96813

Attention: Mr. Wayne S. Taniguchi, Manager

Subject: Carrier Hawaii – Carrier Distributor & Factory Authorized Carrier i-Vu Controls Installer

Dear Mr. Taniguchi:

This letter is to confirm that Carrier Hawaii is the exclusive distributor for Carrier Air Conditioning equipment, Carrier factory replacement parts and Carrier i-Vu Control Systems for the State of Hawaii. In addition, Carrier Hawaii maintains a “Building Automation Group” with the only factory authorized i-Vu Controls technicians in the State of Hawaii.

Carrier Hawaii is the largest air conditioning distributor in Hawaii. It is locally owned and operated and stocks the largest equipment inventory and replacement parts in Hawaii. Carrier Hawaii has its main office/warehouse in Kapolei Business Park and has three branches in the state, in Honolulu, Kahului, and Kona.

Very Truly Yours,
CARRIER HAWAII

A handwritten signature in blue ink, appearing to read "Robert L. Pascua".

Robert L Pascua
Vice President / Controls Manager

Carrier Hawaii
Kapolei Business Park
2060 Lauwiliwili Street
Kapolei, Hawaii 97607
PH (808) 677-6339
FAX (808) 682-2828