

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

As the emergency generator is a Caterpillar brand, Hawthorne Pacific has submitted a letter to state that they are and have been since 1956, the only authorized dealer and technical/maintenance support for these generators.

All programming and implementation of the monitoring system has been done since 1984 before we had a maintenance contract by Hawthorne Pacific. Hawthorne uses this historical data to fine tune, suggest upgrades and perform preventive maintenance on the generator. Besides there being no other qualified vendor Hawthorne is the only one with this historical data to assist with maintenanc

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

As the only authorized service dealer in the state and per the attached letter the entire pacific region no one else can provide servicing for this generator. Cummings another company in town was contacted and they are not able to provide a maintenance contract on our Hawthorne generator due to the proprietary nature of the controls and monitoring system. Hawthorne is the only vendor that can provide maintenance qualified to provide service and maintenance to Hawthorne generators.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
*Wayne Taniguchi	Fiscal Support/Facilities Mgmt.	539-4005	wayne.s.taniguchi@courts.hawaii.gov
Dee Dee Letts	Deputy Chief Court Administrator	539-4351	deedee.d.letts@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

5/22/2023

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date



Electric Power Division
P.O. Box 610- AC6109
Mossville, IL 61552

May 1, 2023

Subject: Authorized Caterpillar Dealer

To whom it may concern:

Caterpillar is pleased to inform you that Hawthorne CAT is and has been an authorized Caterpillar dealership since 1956. Over these years, Hawthorne CAT has been selling Caterpillar product and providing excellent customer service and support to Electric Power Generation Equipment Customers. Hawthorne CAT is Caterpillars designated dealership San Diego, California and surrounding region, the state of Hawaii, the Island of Guam, the Federated States of Micronesia, the Republic of Belau, the commonwealth of Northern Mariana Islands the republic of the Marshal Islands and Western Samoa. Hawthorne Cat is the only authorized servicing dealer for these areas.

We are sure you will find that Hawthorne CAT has all the people and resources to satisfy your EPG needs.

Sincerely,

Richard Qualey
LEP Territory Manager – Western States Region
Caterpillar Inc. | Electric Power Division
Seattle, WA
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* qualey_richard_l@cat.com