

**THE JUDICIARY, STATE OF HAWAII**  
**NOTICE AND REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer

FROM: Administration

\_\_\_\_\_  
*Name of Requesting Division/Program*

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests sole source approval to purchase the following:

1. Describe the goods, services or construction to be procured:  
 To purchase a new access control card reader for the Intermediate Court of Appeals, which will be located in the basement of the Kapuaiwa Building. Installation to be provided by Security Resources Pacific (SRP).

2. Vendor/Contractor/Service Provider Name: Security Resources Pacific, Inc. 99-1191A Iwaena Street Aiea, HI 96701	3. Amount of Request: \$11,827.67
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4. Term of Contract (shall not exceed 12 months), if applicable:  From: 06/09/2023                      To: 06/08/2024	5. Prior Judiciary Procurement Sole Source No. (if applicable):
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6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Originally installed at Ali'iolani Hale in January 2005 and expanded to include the Kapuaiwa Building in February 2006, the Proximity Access Identification Card System (System) allows users access to their respective buildings by scanning their Judiciary issued ID badges with any access control reader programmed for authorized entry.

SRP has been the only security contractor for the System since 2006. As such, SRP has the knowledge, technical expertise and engineering necessary to fully service, maintain and support all aspects of the System. For the past 17 years, SRP has consistently performed well during service, troubling shooting, repair or expansion work, and responding to these needs in a timely manner. In addition, SRP is the only security integrator in Hawaii authorized, certified and trained to service and maintain PremiSys, the access control software of the System.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department.

Prior to 2005, traditional metal keys were used entirely for both buildings. Whenever a key was lost, replacement of locks/keys were always a serious consideration as security is a high priority, since the Supreme Court is housed in Ali'iolani Hale and the Intermediate Court of Appeals in the Kapuaiwa Building. Between 1995 and 2005, several vital master keys were lost resulting in significant replacement costs.

With the introduction of the System, access control readers were installed at strategically placed locations throughout both building, concentrating on the perimeter entrances and confidential areas. Proximity access badges (PAB) were issued to all employees and programmed to provide access based on their job description. The PAB also doubled as a new Judiciary identification badge, replacing the antiquated version as employee information and their photo could be printed directly onto the access card. If a PAB is accidentally lost, the System administrator would simply deactivate the PAB preventing any unauthorized access. Replacement locks or keys would not be needed. The cost to replace a PAB is \$6.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

Please see attached letter from Mr. Jeff Stout, VP of Sales Matrix and PremiSys, manufacturer of the PremiSys software. In summary, Mr. Stout verifies that SRP is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

SRP is the only company in Hawaii that is authorized, certified, and trained to provide, install, service and maintain the existing PremiSys Security Management system, the PremiSys Access Control Management System, the PremiSys Interface to the American Dynamics Video Edge system and the related interface software and hardware. Premisys will not provide products, technical assistance or any other support to unauthorized companies or individuals who may attempt to maintain or service your system. Security Resources and PremiSys have invested considerable resources to develop strong support for our products and systems in your region.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Curt Shibata	Supreme Court	539-4730	Curt.M.Shibata@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Elizabeth Zack

May 24, 2023

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*