



7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction:

The dealership that sold us the Nissan van was asked for names of persons that could perform this service. They replied that Hawaii Truck Upfitters was the only one they knew of and the only one they used. Calls were made to other dealerships and the answer was the same that this vendor was the one they used and the only one they know of that does this custom work.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

As noted above other van/truck vendors outside of Nissan were called and they could not provide any other company that provides this service. Facilities also explored the possibility of using off the shelf racks. Unfortunately none of these will fit the Nissan mini van.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi	Facilities Manager	539-4005	wayne.s.taniguchi@courts.hawaii.gov
Dee Dee Letts	DCCA	539-4351	deedee.d.letts@courts.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-12, Subchapter 15, Cost Pricing Data, if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.**

/s/ Dee Dee Letts

5/8/2023

\_\_\_\_\_  
Department/Division/Program Head Signature

\_\_\_\_\_  
Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: \_\_\_\_\_

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR SOLE SOURCE within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary  
Financial Services Department  
Contracts & Purchasing Office  
1111 Alakea Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*

**Re: 2013 Nissan Mini Van**

Wayne S. Taniguchi

Mon 5/8/2023 8:30 AM

To: bsmith hawaiitruckupfitters.com <bsmith@hawaiitruckupfitters.com>

Cc: Dee Dee Letts <DeeDee.D.Letts@courts.hawaii.gov>

Thank you for the clarification. Is it possible to do a letter stating what you stated on email?

Mahalo!

Wayne S. Taniguchi

Manager

Judiciary/Facilities Management Branch

777 Punchbowl St. Honolulu, HI. 96813

Phone: (808) 539-4005 Fax: (808) 539-4157

[Wayne.S.Taniguchi@courts.hawaii.gov](mailto:Wayne.S.Taniguchi@courts.hawaii.gov)

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**From:** bsmith hawaiitruckupfitters.com <bsmith@hawaiitruckupfitters.com>

**Sent:** Monday, May 8, 2023 8:18 AM

**To:** Wayne S. Taniguchi <wayne.s.taniguchi@courts.hawaii.gov>

**Cc:** Dee Dee Letts <DeeDee.D.Letts@courts.hawaii.gov>

**Subject:** Re: 2013 Nissan Mini Van

Aloha Wayne,

Hawaii Truck Upfitters is the exclusive distributor in Hawaii. I do not know of another company that does what we do since we are exclusive with the manufacturers of the product we carry and install.

Bobby Smith

HAWAII TRUCK UPFITTERS

94-519 PUAHI ST

WAIPAHU HI 96797

M-F 8AM - 5PM

808-351-2764

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**From:** Wayne S. Taniguchi <wayne.s.taniguchi@courts.hawaii.gov>

**Sent:** Monday, May 8, 2023 8:10 AM

**To:** bsmith hawaiitruckupfitters.com <bsmith@hawaiitruckupfitters.com>

**Cc:** Dee Dee Letts <DeeDee.D.Letts@courts.hawaii.gov>

**Subject:** Re: 2013 Nissan Mini Van

Bobby,

Can you tell me if Hawaii Truck Upfitters is the lone company that can outfit our Nissan Compact Van?

Mahalo!

Wayne S. Taniguchi

Manager

Judiciary/Facilities Management Branch

777 Punchbowl St. Honolulu, HI. 96813

Phone: (808) 539-4005 Fax: (808) 539-4157

[Wayne.S.Taniguchi@courts.hawaii.gov](mailto:Wayne.S.Taniguchi@courts.hawaii.gov)

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**From:** bsmith hawaiitruckupfitters.com <bsmith@hawaiitruckupfitters.com>

**Sent:** Tuesday, March 7, 2023 7:40 AM

**To:** Wayne S. Taniguchi <wayne.s.taniguchi@courts.hawaii.gov>

**Cc:** Harold A. Funtanilla <harold.a.funtanilla@courts.hawaii.gov>

**Subject:** Re: 2013 Nissan Mini Van

Aloha Wayne,

If approved, let me know as I have to order the parts and it takes 3-4 weeks for arrival. Mahalo!

Bobby Smith