THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST FOR EXEMPTION FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: <u>The Judiciary, First Circuit Court, Adult Client Services Branch</u> Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

A database system for the Adult Client Services Branch Women's Court. The database system will provide statistics and outcomes from the Women's Court.

2. Vendor/Contractor/Service Provider:		3. Amount of Request:
Datagain Inc.		Total Amount \$2,500 FY 2024 \$2,500
4. Term of Contract From: July 1, 2023	To: June 30, 2024	5. Prior Judiciary Procurement Exemption No. (if applicable): JE23-47

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

The database provided by Datagain Inc currently has a contract with the Specialty Court Programs (Adult Drug Court, Mental Health Court, and Veteran's Treatment Court). Although Women's Court does not fall under the Specialty Courts, the data that Women's Court collects as well as their program system aligns with the Specialty Court program (referral/induction date, incentives/sanctions, history of drug testing, levels/phases of treatment, completion of program, etc.). It will be helpful for the Women's Court Section Administrator to have all of the information into one database and can also compare statistics with the Specialty Courts programs.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Datagain Inc. was selected through HIePRO, processed a 103D small purchase procurement for a database program for the Hawaii Drug Court Program. Datagain Inc. was selected due to being the lowest responsive and responsible bidder in the selection process.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).				
*Point of contact (Place aste Name	risk after name of person to contact f Division/Program	or additional i Phone Number	nformation). email address	
Kathi Fuji	The Judiciary/Adult Client Services Branch	539-4510	Kathi.K.Fujii@courts.hawaii.gov	
	als and internal controls for this ex on provided above is, to the best o		he responsibility of the Division/Program. ge, true and correct.	
/s/ Brook Mamizuka			5/5/2023	
Department/Division/Program Head Signature			Date	
Date Notice Posted: Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to: Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office				
1111 Alakea Street, 6th Floor Honolulu, Hawaii 96813-2807				
Chief Procurement Officer (Disapproved		Action Required	
	Chief Procurer	nent Officer Sig	nature Date	