THE JUDICIARY, STATE OF HAWAII NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

TO: Chief Procurement Officer

FROM:

(Name of Requesting Division/Program)

First Judicial Circuit/Computer Support Section

Pursuant to HRS § 103D -306 and HAR Chapter 3-122, Subchapter 9, The Judiciary requests an amendment to sole source approval as follows

1. Sole Source Reference (JS) number:

JS22-22

2. Vendor/Contractor/Service Provider Name:

The Audio Visual Company (AVCO)

3. Describe the goods and/or services:

Designing, supplying, and installing hardware, and ancillary software needed, compatible with FTR Recording Suite software for 11 District Court courtrooms. Includes cameras, microphones, speakers, digital amplifier, mixers, 27in monitors, 65in monitor, and necessary cables and connectors. Will integrate with web conferencing applications, such as, Zoom and Webex. And, web conferences will be recorded with the courtroom proceedings.

4. Request to amend is submitted in order to:

Revise the scope of services for the contract as follows:

Revise the scope of services for the contract as follows: Extend the Time of Performance for a 12 month period from June 15, 2023 through June 14, 2024.

Increase contract price by 10% or more: No change in contract price

Original Contract Price: \$1,457,668.53

Amended Contract Price: No change

5. Explain in detail why this/these amendment(s) is/are necessary.

It is necessary to extend the contract for a 12 month period, as allowed in the original contract, due to contractor having supply chain delays for critical parts needed to complete the project. Setup and installation can only take place once parts critical for the project are received. Project cannot be completed without the requested extension.

Edward McCarthy	First Judiciary Circuit/Chief Court	539-4583	edward.p.mccarthy@courts.hawaii.gov
Aaency shall ensure adheren	ce to applicable administrative and sta	atutory reauirer	nents, includina HAR chanter 3-122.
Subchapter 15, Cost or Pricin			
All requirements/approva	lls and internal controls for this ex	penditure is th	ne responsibility of the Division/Program.
	on provided above is, to the best o		
/s/ Edward P. McCarthy			4/27/2023
Department/Division/Program Head Signature			Date
	For Chief Procureme	nt Officer Use	Only
Date Notice Posted:			
			omit written objection to this NOTICE OF s otherwise allowed, from the Date Notice
Posted to:		indur duyb, or u	
Chief Proc	urement Officer – The Judiciary		
	Services Department		
Contracts & Purchasing Office 1111 Alakea Street, 6 th Floor			
Honolulu, Hawaii 96813-2807			
Chief Procurement Officer (CPO) Comments		
	er of comments.		
_	_		
Approved	Disapproved	L No .	Action Required
	Chief Procuren	nent Officer Sign	nature Date
CD 9 (CEDT 2010)	Dage 2		LAS No. JAS23-02

6. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated

Phone

Number

email address

procurement authority and completion of mandatory training required).

Division/Program

Name

*Point of contact (Place asterisk after name of person to contact for additional information).