

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

TO: Chief Procurement Officer

FROM: Office of Deputy Chief Court Administrator/Family Court of the First Ci
(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:

JE 21-08; JAE 21-05; JAE21-14

2. Vendor/Contractor/Service Provider Name:

Faye T. Kimura. Esq.

3. Describe the goods and/or services:

The Contractor coordinates and monitors the Judiciary's Court Improvement Program (CIP) federal grant. Contractor is responsible for the implementation of the CIP strategic plan, self-assessment, and for facilitating stakeholder meetings as part of the CIP continuous quality improvement activities. The CQI includes research, review of case files, analysis of data, and serving as a liaison between the court and other State agencies and stakeholders.

4. Explain in detail what is being amended:

A Third Amendment to the Agreement dated July 1, 2020, is being executed. This Amendment will extend the time of performance and the compensation and payment schedule from July 1, 2023 to June 30, 2024. This amendment will continue with the unit rate of \$4,000.00 per month, inclusive of Hawaii excise tax, and provides for the reimbursement of reasonable program expenses not to exceed \$7,000.00 for the contract period.

5. Amended contract price for this request:

The amount is \$55,000.00

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date