

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Administration
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: To acquire the professional services of Alert Alarm Hawaii to provide equipment and services for the development of the Judiciary Home Alarm Package for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.	
2. Vendor/Contractor/Service Provider: Alert Holdings Group Inc. dba Alert Holdings Group, LLC / Alert Alarm Hawaii / National Fire Protection 3210 Ualena Street Honolulu, Hawaii 96819	3. Amount of Request: Not to exceed \$24,066.31 (See explanation in section 6)
4. Term of Contract From: 04/24/2023 To: 04/23/2024	5. Prior Judiciary Procurement Exemption No. (if applicable):
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: Reference Attachment 1, section 6.	
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Reference Attachment 1, section 7.	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Timothy Kozak	Judiciary Security Office	539-4730	Timothy.a.kozak@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brandon M. Kimura

04/17/2023

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date

ATTACHMENT 1

The Judiciary, State of Hawaii, Notice of Request For Exemption (HRS Chapter 103D) Form CP-3 Attachment 1

Section 3:

The details related to this request are for the establishment of the Judiciary Home Alarm Package and are estimated at this time to a not exceed amount of \$34,864.62 and detailed as follows:

1. One (1) home alarm systems as articulated by the Judiciary and priced at \$ 11,498.31	\$11,498.31
2. Monthly home alarm system monitoring services for a minimum of a three (3) month period at \$282.00 a month. Calculated for this document with not to exceed amount for services for full term of this exemption for two (2) alarm systems for twelve (12) months each	\$ 6,768.00
3. Installation and removal of home alarm system at \$125.00 an hour for labor (estimated to take eight (8) hours on an average for home installation and to take four (4) hours on an average for home removal) with a not to exceed amount calculated with a total of two (2) installations and two (2) removals for the term of this exemption	\$ 4,500.00
4. Optional request of hard storage cases for the safe transport and safe storage of these home alarm systems	\$ 600.00
Total not to exceed amount inclusive of tax	\$ 24,467.33

Section 6:

Approval is respectfully requested for an exemption from Chapter 103D, HRS, to acquire the professional services of Alert Alarm of Hawaii to provide equipment and services for the establishment of the Judiciary Home Alarm Package for Judiciary employees who have been evaluated at an elevated risk of targeted violence at their residence as a result of their official duties.

Earlier in March of 2023, a Judiciary employee had an intrusion at their personal residence from a litigant of our Courts. This incident was investigated and evaluated by the Judiciary Security Office and this employee was determined to have an elevated risk of targeted violence occurring at their residence because of their official duties with the Judiciary. As a result of this developing situation which required action, the Judiciary needed the services of a qualified alarm company who could provide very specific home alarm packages specific to our specifications that could be installed and removed from the private residences of Judiciary employees or other locations the Judiciary deemed appropriate as needed and required.

These services would have to include the rental or the purchase of the actual home alarm packages with specified monthly monitoring services available for the short term and/or long term dictated by only the circumstances. One such company was located and identified that could provide these unique services. This company is Alert Alarm of Hawaii. Alert Alarm of Hawaii is a state wide established alarm company that was willing to offer a flexible group of offerings which would allow the Judiciary to purchase an alarm system for a home(s) (actual alarm hardware) that could be developed as the Judiciary Home Alarm Package that would include monitoring services for the purchased alarm system, installation services for the alarm system, and removal services for the alarm system.

With the purchase of these home alarm packages from Alert Alarm of Hawaii as offered which meet Judiciary specifications, Alert Alarm of Hawaii would be the only company which could provide the specified monitoring services for the purchased alarm system, the installation services for the purchased alarm system, and the removal services for the purchased alarm system.

Section 7:

Earlier in March of 2023, a Judiciary employee had an intrusion at their personal residence from a litigant of our Courts. This incident was investigated and evaluated by the Judiciary Security Office and this employee determined to have an elevated risk of targeted violence occurring at her residence because of her official duties with the Judiciary. As a result of this developing situation which required action, the Judiciary needed the services of a qualified alarm company who could provide very specific home alarm packages specific to our specifications that could be installed and removed from the private residences of Judiciary employees or other locations the Judiciary deemed appropriate as needed and required.

These services would have to include the rental or the purchase of the actual home alarm packages with specified monthly monitoring services available for the short term and/or long term dictated by only the circumstances. One such company was located and identified that could provide these unique services. This company is Alert Alarm of Hawaii. Alert Alarm of Hawaii is a state wide established alarm company that was willing to offer a flexible group of offerings which would allow the Judiciary to purchase an alarm system for a home(s) (actual alarm hardware) that could be developed as the Judiciary Home Alarm Package that would include monitoring services for the purchased alarm system, installation services for the alarm system, and removal services for the alarm system.

With the purchase of these home alarm packages from Alert Alarm of Hawaii as offered which meet Judiciary specifications, Alert Alarm of Hawaii would be the only company which could provide the specified monitoring services for the purchased alarm system, the installation services for the purchased alarm system, and the removal services for the purchased alarm system.

A handwritten signature in black ink, appearing to be 'Jah' or similar, with a long horizontal stroke extending to the right.