

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Facilities Management DC1

Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Servicing our emergency generator at Kauikeaouli Hale. Annual and Quarterly Inspections to keep them in readiness condition. Onan sn: C800480768

2. Vendor/Contractor/Service Provider:

Hawthorne Pacific Corp.
94-025 Farrington Hwy
Waipahu, HI 96797

3. Amount of Request:

\$ 4,584.09

4. Term of Contract From: To:

04/11/2023

03/31/2024

5. Prior Judiciary Procurement Exemption No.
(if applicable):

JE22-26

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

It is not practicable or not advantageous for the Program/Division to procure by competitive means because of the relationship Hawthorne Pacific has provided us, all schematic numbers from their past research and history of service has been applied to our generators; if we were to have another vendor with the knowledge of building generators to begin this service, it would compromise the system in place, including any parts replacement still having to rely on Hawthorne Pacific to provide.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Facilities Management has utilized Hawthorne Pacific for servicing emergency generators at DC, CC, and KJC due to their extreme knowledge and technical skill with generator servicing. All schematic numbers from their past research and history of service has been applied to our generators. Prior to having a maintenance contract in place, Facilities Management has had to call Hawthorne Pacific per incident, and we found that through a lack of regular servicing, batteries were overcharging, leaking and creating many problems. Service issues coupled with unpredictable power outages, whether it be in house or from outside sources, presented a strong suggestion that we have our building generators in readiness condition.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Wayne Taniguchi**	Manager/Facilities Management	539-4348	Wayne.s.taniguchi@courts.hawaii.gov
Shirley Fujihara	Court Admin. Service Officer	539-4316	Shirley.E.Fujihara@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Kaili B. Soon for Wayne Taniguchi

Department/Division/Program Head Signature

4/13/2023

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date