

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Third Judicial Circuit

Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Replace three failed security cameras at Keahuolu Courthouse: Secure Elevator 2; Lobby; and Parking lot.

Plus: Lift rental, and two spare cameras.

2. Vendor/Contractor/Service Provider:

CML Security LLC
1785 W. 160th Ave. Ste 700
Broomfield CO 80023

3. Amount of Request:

\$18,715.10

4. Term of Contract From: To:

03/01/2023 to 06/30/2023

5. Prior Judiciary Procurement Exemption No.
(if applicable):

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

CML is the Judiciary's current maintenance contractor for the security system at Keahuolu Courthouse. It is advantageous to have one party responsible for the proper functioning of the security system. Allowing another vendor to work on our system exposes the Judiciary to potential multi-vendor conflicts which may impair the functioning and maintenance of the security system at Keahuolu Courthouse.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

We selected CML because they are the Judiciary's present maintenance contractor for the security system at Keahuolu Courthouse. Their services were procured by IFB for a term of one year, 09/01/2022 to 08/31/2023 and three one-year extension options.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Colin Young	Third Judicial Circuit	8089617417	Colin.S.Young@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dawn G. West

02/09/2023

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date