

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: The Judiciary, First Circuit Court, Adult Client Services Branch
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: A database system for the Adult Client Services Branch Women’s Court. The database system will provide statistics and outcomes from the Women’s Court.</p>	
<p>2. Vendor/Contractor/Service Provider: Datagain Inc.</p>	<p>3. Amount of Request: Total Amount \$2,500 FY 2023 \$2,500</p>
<p>4. Term of Contract From: February 1, 2023 To: June 30, 2023</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: The database provided by Datagain Inc currently has a contract with the Specialty Court Programs (Adult Drug Court, Mental Health Court, and Veteran’s Treatment Court). Although Women’s Court does not fall under the Specialty Courts, the data that Women’s Court collects as well as their program system aligns with the Specialty Court program (referral/induction date, incentives/sanctions, history of drug testing, levels/phases of treatment, completion of program, etc). It will be helpful for the Women’s Court Section Administrator to have all of the information into one database and can also compare statistics with the Specialty Courts programs.</p>	
<p>7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Datagain Inc. was selected through HlePRO, processed a 103D small purchase procurement for a database program for the Hawaii Drug Court Program. Datagain Inc. was selected due to being the lowest responsive and responsible bidder in the selection process.</p>	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Kathi Fujii	The Judiciary/Adult Client Services Branch	539-4510	Kathi.K.Fujii@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Brook Mamizuka

12/22/2022

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
 Financial Services Department
 Contracts & Purchasing Office
 1111 Alakea Street, 6th Floor
 Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date