

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Circuit Court of the First Circuit
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

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| <p>1. Describe the goods, services or construction:</p> <p>The Judiciary established a Women’s Court pilot program in the Circuit Court of the First Circuit on July 6, 2022. The Contractor shall develop a screening battery to assess the women in the areas of concern (trauma, psychological functioning, substance abuse/use, attitudes, and behaviors) that are involved with the women who enter this program. In addition, the battery will assess the factors that are deemed necessary for the women to complete the interventions, avoid recidivism, and reduce their symptomology and trauma. Analyzes will be provided to the court.</p> | |
| <p>2. Vendor/Contractor/Service Provider:</p> <p>The Hawaii Pacific branch (Ho’omaluhia) of the Institute on Violence, Abuse & Trauma (IVAT)</p> | <p>3. Amount of Request:</p> <p>\$30,000.00</p> |
| <p>4. Term of Contract From: 01/01/2023 To: 12/31/2024</p> | <p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p> |
| <p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:</p> <p>The Judiciary established a Women’s Court pilot program in the Circuit Court of the First Circuit on July 6, 2022. Evaluation of the pilot program will be conducted by IVAT. It is not practicable or not advantageous for the Judiciary to procure by competitive means because IVAT specializes in trauma treatment and is the only Contractor in Hawaii who can develop a screening battery to assess the women in the areas of concern (trauma, psychological functioning, substance abuse/use, attitudes, and behaviors) that are involved with the women who enter this program. In addition, the battery will assess the factors that are deemed necessary for the women to complete the interventions, avoid recidivism, and reduce their symptomology and trauma.</p> | |

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

IVAT specializes in trauma treatment and is the only vendor in Hawaii who can provide the services.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

| Name | Division/Program | Phone Number | email address |
|------------|------------------|--------------|--------------------------------|
| Katie Pham | Law Clerk | 808-539-4070 | Katie.T.Pham@courts.hawaii.gov |
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All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ R. Mark Browning

Department/Division/Program Head Signature

12/07/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date