

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: ITSD _____
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

<p>1. Describe the goods, services or construction: Provide Government Pricing for Microsoft Exchange products: Exchange Online Plan 1 for GCC Exchange Online Plan 2 for GCC Office 365 GCC G1 Defender for Office 365 Plan 1 for GCC Azure AD Premium Plan 1 for Government (for MFA) Provide Consultation Services for Microsoft Exchange products. Provide Onsite and Remote Support for Daily Operations as needed.</p>	
<p>2. Vendor/Contractor/Service Provider: Pacxa</p>	<p>3. Amount of Request: Not to exceed \$320,000.</p>
<p>4. Term of Contract From: 12/27/2022 To: 12/31/23</p>	<p>5. Prior Judiciary Procurement Exemption No. (if applicable):</p>
<p>6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: It is not advantageous for the Judiciary to procure by competitive means. Pacxa is the only vendor with staff in Honolulu to provide onsite support. The Judiciary requires having a vendor onsite to provide timely resolutions to issues the Judiciary may experience. Pacxa is also the only vendor who allows adjustments in the number of subscriptions on a monthly basis, a cost savings to the Judiciary.</p>	

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
 Pacxa is a Certified Gold Partner with Microsoft. As such, with the Microsoft Exchange subscription purchases, Pacxa has no term commitment and is able to adjust the subscription counts monthly, providing flexibility in adjusting with the Judiciary's budget. The monthly subscription counts may be increased or decreased. The subscription purchases may be for a specific number of months, purchases for a year (12 months) are not required. This flexibility with the monthly subscription accounting provides cost savings to the Judiciary.

Pacxa has at least 10 years of experience installing, configuring, and maintaining Microsoft Office 365, Microsoft Azure Active Directory, and Microsoft Active Directory in local city and state government environments. They are able to provide onsite and remote support as needed.

Pacxa was responsible for migrating the Judiciary's email system from HCL SmartCloud to Microsoft Exchange Online. In addition, Pacxa was responsible for the setup and configuration of the Judiciary's Microsoft Exchange Online system. Pacxa understands the Judiciary environment and has been supporting the Judiciary since 2020.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Naomi Hamamura*	ITSD	538-5343	Naomi.H.Hamamura@courts.hawaii.gov
Barry Chun	ITSD	538-5341	Barry.K.Chun@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Barry Chun

Department/Division/Program Head Signature

12/06/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer - The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date