

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer

FROM: DWI Court Program District Court of the First Circuit

(Name of Requesting Division/Program)

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:

1. CP-3, Exemption Reference (JE) number:
JE22-58 (J22382)

2. Vendor/Contractor/Service Provider Name:
Northwest Professional Consortium, Inc.

3. Describe the goods and/or services:
Data Dashboard creation and customization, training, and technical assistance. We would like to expand and enhance our data collection efforts and develop a data dashboard, which will improve our data analysis capabilities.

4. Explain in detail what is being amended:
Amendment requested to change the contract price from \$26,000 to \$32,000. Under Scope of Work, Task 2 being amended to include: "Add new data elements, including additional comprehensive recidivism data for charges of interest to the DWI Court"; and "Transfer data from prior spreadsheet, including comprehensive recidivism data for both participants and non-enrolled referrals "Time line and Costs table being amended to reflect new costs and updated estimated time line.

5. Amended contract price for this request:
Not to exceed \$32,000.

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date