## THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST TO AMEND AN EXEMPTION FROM HRS CHAPTER 103D CONTRACT

TO:	Chief Procurement Officer			
FROM:	Fiscal Mgmt & Support Services Division			
TROM.	(Name of Requesting Division/Program)			
	Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests to amend an exempt contract as follows:			
	on Reference (JE) number:			
JE23-24, JAE	23-05			
2. Vendor/Contr	ractor/Service Provider Name:			
Glen N. Yorir	moto			
3. Describe the g	goods and/or services:			
manage th	to enter into a construction administration contract with Glen Yorimoto to oversee and ne construction of two projects at Ka'ahumanu Hale. The projects to be administered are grepairs on the 4th floor roof and the changing out of the cooling towers which are past an.			
4. Explain in det	ail what is being amended:			
	e contract will be amended to December 18, 2022 to December 18, 2023 from previous term of November 1, 2022 to November 30, 2023.			
5. Amended con	tract price for this request:			
Contract price to stay the same, \$45,000				

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6. Explain in detail why the a							
Additional time is needed	I to execute the contract.						
be exactly in line with the	amended contract start date on the	previous appr	ntract couldn't get executed and finalized to roved JAE23-05. Amending the dministrative re-reviews and re-approvals.				
7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).  *Point of contact (Place asterisk after name of person to contact for additional information).							
Name	Division/Program	Phone Number	email address				
Dee Dee Letts	Fiscal Management & SS Division	808-539-435 <sup>2</sup>	deedee.d.letts@courts.hawaii.gov				
	ls and internal controls for this expon provided above is, to the best of		e responsibility of the Division/Program. e, true and correct.				
/s/ Dee Dee Let	11/7/2022						
Department/Division/Program Head Signature Date							

JAE23-08 JAE No: \_\_\_\_\_

For Chief Procurement Officer Use Only						
	Date Notice Posted:					
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:						
Chief Procurement Officer – The Judiciary Financial Services Department Contracts & Purchasing Office 1111 Alakea Street, 6 <sup>th</sup> Floor Honolulu, Hawaii 96813-2807						
Chief Procurement Officer (CPO) Comments:						
Approved	Disapproved No Action Required  Chief Procurement Officer Signature	Date				

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