

THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Second Circuit / Administrative Services Division
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction: Maintenance agreement with Security Resources Pacific, Inc., to provide maintenance services for the video surveillance, access control, duress, and keyboard alert systems for one year.	
2. Vendor/Contractor/Service Provider: Security Resources Pacific, Inc.	3. Amount of Request: \$29,340.44 (tax included)
4. Term of Contract From: 09/01/2022 To: 08/31/2023	5. Prior Judiciary Procurement Exemption No. (if applicable): JE22-20
6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means: The existing service agreement for maintenance of the various systems (video surveillance, PremiSys Identicard Access Control, duress, and keyboard alert systems) will expire this year. Security Resources Pacific (SRP), Inc., is the original installer, has the knowledge and technical expertise necessary to maintain the systems, and has consistently performed satisfactory service and repair work in the past. Additionally, SRP is the only authorized company in Hawai'i that is properly certified and suitably trained to service and maintain the software for the PremiSys Identicard Access Control, Duress, and Keyboard Alert systems.	
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Pursuant to HAR Chapter 122-81, the exemption request will allow SRP, the existing vendor and original installer of the video surveillance, access control, duress, and keyboard alert systems, to continue providing needed maintenance services. The current video surveillance, access control, and duress systems are integrated via nodes that were provided at the time of installation of each system. Each node communicates to the other nodes which monitor system statuses, display videos, annunciate duress alarms, and provide real-time information of the overall site. These nodes as well as each system are only maintainable and serviceable by SRP. Maintenance or service provided by others may degrade the functionality of each system which may result in loss of video, duress alarm annunciation or control of the access system. SRP currently maintains the Judiciary access control database which integrates the duress alarms and video monitoring from other circuits. Service provided by any company other than SRP may void maintenance contracts from other circuits.	

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Sandy Kozaki*	Second Circuit / CCA	(808) 244-2929	sandy.s.kozaki@courts.hawaii.gov
Paul Petro	Second Circuit / Fiscal	(808) 244-2999	paul.m.petro@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Sandy Kozaki

Department/Division/Program Head Signature

10/03/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

☐

Approved

☐

Disapproved

☐

No Action Required

Chief Procurement Officer Signature

Date